Itemized Security Deposit Deduction Letter

Date: _____

Tenant's Name: _____

Address of Rental Unit: _____

                                _____

Security Deposit Received $ _____

List of Damaged Property with Amount Deducted

_____ $ _____

_____ $ _____

_____ $ _____

_____ $ _____

_____ $ _____

_____ $ _____

Cleaning Expenses

_____ $ _____

_____ $ _____

_____ $ _____

Total Amount Deducted from Security Deposit $ _____

Amount to be Returned to Tenant $ _____

My signature below states that I have sent this notice to the above tenant.

_____   _____

Landlord's Signature   Date

_____

Landlord's Printed Name