



Sample Letter for Consent of Owner

The Zoning Ordinance and Subdivision Regulations ([Section 27-3403\(a\)](#) and [Section 24-3304\(a\)](#)) require the owner of a property to submit in writing their consent for a development application to be submitted to the Prince George's County Planning Department by another party or contract purchaser. The following is a sample letter of consent to be submitted with an application package.

****The italicized language must be included in the letter****

Date

Dear Prince George's County Planning Department:

Subject: [Application number, Application name]

I/we [property owner(s) names], as the owner(s) of the subject property located at [property address/tax account number] hereby consent to [applicant] submitting development application [application name & number] for the subject property.

The subject property is located [provide geographic location and description of property]. The nature of the proposed request is [give a detailed description of the vacation request/area of property].

Sincerely,

[property owner]