

Cancellation of Automatic Payment Letter

Date: _____

To Whom It May Concern:

I currently have my payment for account number _____ automatically withdrawn from my _____ account # _____. Effective immediately, I would like to cancel these automatic withdrawals and submit this letter as written notification of my termination of your company's authorization to debit my account. I expect that your last automatic withdrawal from my account will be for the payment due _____.

Thank you for your prompt attention to this request.

Sincerely,

Signature