

# Orientation and Workshop Request Form



## General Writing Center Orientation

- Consultants present a brief video and slideshow that describes the Writing Center's services, hours, and locations.
- Orientations generally last 15-20 minutes, depending on student involvement.

## Citation Style Workshops (APA, CMS, or MLA Style)

- Consultants present a PowerPoint on the selected style and answer students' questions.
- Students practice the citation style with a worksheet.
- The Writing Center provides a citation style brochure for students to keep.
- Citation workshops generally last from 30-40 minutes, depending on student involvement.

## Peer Review Workshops

- Before professor-led peer review takes place, consultants use a PowerPoint to engage students in a discussion on effective peer review.
- Students practice providing effective feedback using a sample essay.
- Peer review workshops generally last 30-40 minutes, depending on student involvement.

## Academic Writing Workshops

- Consultants give an overview of the academic writing genre by discussing tone, organization, and use of research.
- This workshop can be customized to fit the needs of (i.e. emphasis on organization or incorporating research) or combined with another orientation or workshop.
- Academic writing workshops generally last 20-30 minutes, depending on student involvement.

---

Instructor's Name: Click or tap here to enter text.

Instructor's Email: Click or tap here to enter text.

Course: Click or tap here to enter text.

Number of Students: Click or tap here to enter text.

Time/Day(s) of Class: Click or tap here to enter text.

Building/Room Number: Click or tap here to enter text.

Presentation(s) Requested:

General Orientation

APA or MS or MLA

Peer Review

Academic Writing

---

Please send completed forms to [writcent@cmich.edu](mailto:writcent@cmich.edu).

Don't see what you're looking for? Contact us to request a custom workshop.

To request an in-person or WebEx orientation or workshop, please contact us at: [writcent@cmich.edu](mailto:writcent@cmich.edu)