



**Construction Services**  
2500 South State Street  
Salt Lake City, Utah 84115-3110  
Phone (385) 646-4243  
Fax (385) 646-4296

## CONSTRUCTION CHANGE ORDER FORM

PROJECT:

DATE:

CHANGE ORDER NO:

CONTRACTOR:

PURCHASE ORDER NO:

GSD PROJECT NO:

Modification to the Contract as follows: *(Attach additional backup information as required by GSD)*

Original Contract Sum was: \$ \_\_\_\_\_

Previously authorized & processed Change Order amount: \$ \_\_\_\_\_

Contract Sum prior to this Change Order: \$ \_\_\_\_\_

The Contract Sum will be (increased) (decreased) (unchanged) by this

Change Order in the amount of: \$ \_\_\_\_\_

The new Contract Sum including this Change Order will be: \$ \_\_\_\_\_

The Contract Time will be (increased) (decreased) (unchanged) by ( ) days

The date of Substantial Completion as of the date of this Change Order therefore is: \_\_\_\_\_

**NOT VALID UNTIL SIGNED BY DESIGNER, CONTRACTOR, AND GSD.**

		GRANITE SCHOOL DISTRICT
_____ Designer	_____ Company	_____ 2500 South State Street Salt Lake City, UT 84115
_____ Address	_____ Address	_____
_____ Authorized Signature	_____ Authorized Signature	_____ Authorized Signature
_____ Typed/Printed Name	_____ Typed/Printed Name	_____ Typed/Printed Name
_____ Date	_____ Date	_____ Date

ITEMIZED COST

ITEM	DESCRIPTION	COST
Total this Change Order		

SUMMARY OF PREVIOUSLY AUTHORIZED CHANGE ORDERS

DATE	CHANGE ORDER NUMBER	COST
Total of Previously Authorized Change Orders		