

Campus Change Form

(Ellensburg and Online students return to Registrar Services.)
(University Center students return to the University Center Administration Office.)

Students may take courses at any campus, online, or through a combination of multiple instructional sites. A student's service campus is the location that a student will be taking the majority of classes or be receiving most of their support services. The service campus is the campus to which the student was admitted unless an authorized campus change has taken place. **Any change to a student's service campus must be completed by the end of the change of schedule period.**

UNIVERSITY CENTER OR ONLINE ADMISSION CRITERIA: Most University Center or Online programs require completion of a transferable AA or equivalent degree from a Washington state community college or its equivalent, in order to change to a University Center or Online campus. Rare exceptions to the campus change requirements are made for extenuating circumstances only and require approval from the Regional Director or Registrar.

PROGRAM INFORMATION: Contact the specific University Center or Program Director regarding information about your desired program and associated pre-requisites.

CWU ID # _____ Student's Name _____
(Please Print)

Address _____
Street _____ City _____ State _____ Zip _____

Phone: Home _____ Work _____ E-mail _____

Current Campus _____ Desired Campus _____

Anticipated Quarter of Attendance _____

If you are requesting to change to a University Center or Online campus, please list below all courses that do NOT appear on your transcript that you will complete before your anticipated quarter of enrollment to the requested campus. When you complete the courses, please arrange to have official transcripts sent to Admissions.

DEPARTMENT	TITLE	CREDIT	INSTITUTION

Student's Signature _____ Date _____

FOR OFFICE USE ONLY Univ. Center Approved _____	Date _____
Reg Approved _____	Date _____