

ADULT TOURNAMENT CHECKLIST

Refer to the left column for items that MUST be addressed in the rules. This sample outline also includes a few of the more commonly included optional items. Use, modify, supplement, or delete those as needed. Be sure to remove outdated information and check accuracy of your dates.

	1	REQUIREMENTS TO PARTICIPATE	
REQUIRED		a.	Dates and divisions that you are hosting. This needs to match the online information you submitted. If splitting your tournament among multiple dates indicate which divisions are participating during which dates.
REQUIRED		b.	USAH 1-T roster OR proof of USAH registration for each participant. You will need to check these prior to start of the tournament.
	2	TOURNAMENT COST	
REQUIRED		a.	Cost per division.
optional		b.	Entry fee due date and specifics as needed.
REQUIRED		c.	Reimbursement policy if not accepted into tournament.
	3	GAMES	
REQUIRED		a.	USAH rules will be used. If you will have any modifications to USAH rules, list them.
REQUIRED		b.	USAH officials will officiate all games.
REQUIRED		c.	Format for each division. Include length of periods, stop/run time, tie breakers, OT rules.
	4	TEAM RESPONSIBILITIES	
REQUIRED		a.	Clock, score, penalty box. Who provides, team or host association?
REQUIRED		b.	Pucks. Who provides?
REQUIRED		c.	Check in time frames (report to rink, ready to take ice).
optional		d.	Locker room policies.
optional		e.	Uniform color requirements.
optional	5	FORFEITS/REFUSAL TO PLAY	
optional	6	PROTESTS/DISPUTES	
optional	7	SPORTSMANSHIP/ZERO TOLERANCE	
optional	8	AWARDS	