

Clinical Coordinators Workshop Core Curriculum Checklist

ROLE: Regulatory Coordinator

Based on your role, videos are marked as “required” or “optional” below.

Please check off the box next to each video as it is completed. Once you are finished with the core curriculum and any assigned optional topics, provide your signature and date at the bottom of the form.

Module 1: Total 2 hours

Required for Role?	Training Video Title (Speaker)	Time (min)
Required	Research at UNMC – Concepts/Comms/Definitions (Larsen)	30
Required	Overview of Clinical Research (Larson)	35
Required	IRB Basics (Gordon)	45
Required	Overview of Web-based Research Resources (Geiger)	5

Module 2: Total 1.75 hours

Required for Role?	Training Video Title (Speaker)	Time (min)
Required	Study Intake Process (Penas)	15
Required	Conflict of Interest and Other Disclosures (Larsen)	20
Required	CTMS and Advarra applications (Kennedy)	10
Required	Clinical Trial Research Billing/Master Matrix (Cruz-Montes)	15
Required	Keeping Research Data Safe (Larsen)	25
Required	Research Subject Advocate (Meyer)	20

Module 3: Total 2.25 hours

Required for Role?	Training Video Title (Speaker)	Time (min)
Required	Informed Consent (Gordon)	35
Required	Ethical Access to Patients (Gordon)	30
Required	Getting Approved by the IRB (Gordon)	35
Required	IRB: Investigational Drugs and Devices (Gordon)	35

Module 4: Total 1.75 hours

Required for Role?	Training Video Title (Speaker)	Time (min)
Required	Organizing Study Regulatory Start-Up (Mathisen)	25
Required	Coverage Analysis (Penas)	20
Required	Insurance Pre-Authorization (Penas)	20
<i>Optional</i>	Strategies for Clinical Research Budgets (Penas)	35

Module 5: Total 2.25 hours

Required for Role?	Training Video Title (Speaker)	Time (min)
Required	Working with Sponsors & CROs (Malone)	55
Required	OneHealth Overview (Carson)	20
Required	Sponsored Programs/Industry Contracts (Mattson)	55

Module 6: Total 1.75 hour

Required for Role?	Training Video Title (Speaker)	Time (min)
<i>Optional</i>	Epic One Chart Research (Wester)	15
Required	Pathology Resources (Talmon)	45
Required	Investigational Drug Service (Beck)	15
Required	EHR & Biobank (Zhang)	20
<i>Optional</i>	Radiology Research Resources (Penas)	5

Module 7: Total 2.5 hours

Required for Role?	Training Video Title (Speaker)	Time (min)
Required	Site Monitoring (Vaughan)	35
Required	Adverse Events & Safety Reporting (Warta)	55
Required	Recruitment Process for Clinical Trials (Cavaliere)	50

Module 8: Total 2 hour

Required for Role?	Training Video Title (Speaker)	Time (min)
Required	Investigational Devices and Compliance (Videtich)	25
Required	Electronic & Distance Methods (Lunning)	25
Required	Surviving an FDA Audit (Larson)	35
Required	Study Monitor Access Workflow (Buchholz)	10
Required	Use of the IRB Short Form (Gordon)	15

Optional Topics

Optional topics can be assigned by your supervisor or can be viewed as desired on your own. Your supervisor can indicate to you which should be required based on your individual training needs (by selecting from the "Supervisor Assigned?" dropdown).

Note: Additional Optional Topics may be added later within the Canvas course, but this document may not be updated to reflect these changes.

Clinical Research Topics: Total 1.75 hours

Supervisor Assigned?	Training Video Title (Speaker)	Time (min)
	Research & Biosafety 101 (Larsen)	20
	Data Safety Monitoring (Larsen)	15
	Ethical Challenges with Vulnerable Populations (Coulter)	35
	Genetic Research: Ethics, Resources, Techniques (Starr)	40

General Research Topics: Total 2.25 hours

Supervisor Assigned?	Training Video Title (Speaker)	Time (min)
	Export Control and Foreign Influence (Padilla)	30
	Working with a Biostatistician: CCORDA Resources (Yu)	15
	Overview of Library Sciences (Glenn)	25
	RefWorks Basics: Full Overview (Schmidt)	40
	Research Management Tools (Campbell)	25

Working With Partner Institutions & Communities: Total 1 hour

Supervisor Assigned?	Training Video Title (Speaker)	Time (min)
	Intro to CHRI (Anderson Berry)	5
	Research Using VA Data (England)	45

Completion Signature

To indicate you have finished the core curriculum and any assigned optional topics checked off above, provide your signature. Remember to return the signed form to your supervisor for documentation of your training.

Date Completed:

Trainee Name:

Supervisor Name:

Trainee Signature:

Supervisor Signature:
