



## Clinical Coordinators Workshop Core Curriculum Checklist

### ROLE: Regulatory Coordinator

*Based on your role, videos are marked as “required” or “optional” below.*

*Please check off the box next to each video as it is completed. Once you are finished with the core curriculum and any assigned optional topics, provide your signature and date at the bottom of the form.*

#### Module 1: Total 2 hours

Required for Role?	Training Video Title (Speaker)	Time (min)
<b>Required</b>	Research at UNMC – Concepts/Comms/Definitions (Larsen)	30
<b>Required</b>	Overview of Clinical Research (Larson)	35
<b>Required</b>	IRB Basics (Gordon)	45
<b>Required</b>	Overview of Web-based Research Resources (Geiger)	5

#### Module 2: Total 1.75 hours

Required for Role?	Training Video Title (Speaker)	Time (min)
<b>Required</b>	Study Intake Process (Penas)	15
<b>Required</b>	Conflict of Interest and Other Disclosures (Larsen)	20
<b>Required</b>	CTMS and Advarra applications (Kennedy)	10
<b>Required</b>	Clinical Trial Research Billing/Master Matrix (Cruz-Montes)	15
<b>Required</b>	Keeping Research Data Safe (Larsen)	25
<b>Required</b>	Research Subject Advocate (Meyer)	20

#### Module 3: Total 2.25 hours

Required for Role?	Training Video Title (Speaker)	Time (min)
<b>Required</b>	Informed Consent (Gordon)	35
<b>Required</b>	Ethical Access to Patients (Gordon)	30
<b>Required</b>	Getting Approved by the IRB (Gordon)	35
<b>Required</b>	IRB: Investigational Drugs and Devices (Gordon)	35

#### Module 4: Total 1.75 hours

Required for Role?	Training Video Title (Speaker)	Time (min)
<b>Required</b>	Organizing Study Regulatory Start-Up (Mathisen)	25
<b>Required</b>	Coverage Analysis (Penas)	20
<b>Required</b>	Insurance Pre-Authorization (Penas)	20
<i>Optional</i>	Strategies for Clinical Research Budgets (Penas)	35

#### Module 5: Total 2.25 hours

Required for Role?	Training Video Title (Speaker)	Time (min)
<b>Required</b>	Working with Sponsors & CROs (Malone)	55
<b>Required</b>	UneHealth Overview (Carson)	20
<b>Required</b>	Sponsored Programs/Industry Contracts (Mattson)	55

#### Module 6: Total 1.75 hour

Required for Role?	Training Video Title (Speaker)	Time (min)
<i>Optional</i>	Epic One Chart Research (Wester)	15
<b>Required</b>	Pathology Resources (Talmon)	45
<b>Required</b>	Investigational Drug Service (Beck)	15
<b>Required</b>	EHR & Biobank (Zhang)	20
<i>Optional</i>	Radiology Research Resources (Penas)	5

#### Module 7: Total 2.5 hours

Required for Role?	Training Video Title (Speaker)	Time (min)
<b>Required</b>	Site Monitoring (Vaughan)	35
<b>Required</b>	Adverse Events & Safety Reporting (Warta)	55
<b>Required</b>	Recruitment Process for Clinical Trials (Cavalieri)	50

## Module 8: Total 2 hour

Required for Role?	Training Video Title (Speaker)	Time (min)
<b>Required</b>	Investigational Devices and Compliance (Videtich)	25
<b>Required</b>	Electronic & Distance Methods (Lunning)	25
<b>Required</b>	Surviving an FDA Audit (Larson)	35
<b>Required</b>	Study Monitor Access Workflow (Buchholz)	10
<b>Required</b>	Use of the IRB Short Form (Gordon)	15

## Optional Topics

*Optional topics can be assigned by your supervisor or can be viewed as desired on your own. Your supervisor can indicate to you which should be required based on your individual training needs (by selecting from the "Supervisor Assigned?" dropdown).*

*Note: Additional Optional Topics may be added later within the Canvas course, but this document may not be updated to reflect these changes.*

## Clinical Research Topics: Total 1.75 hours

Supervisor Assigned?	Training Video Title (Speaker)	Time (min)
	Research & Biosafety 101 (Larsen)	20
	Data Safety Monitoring (Larsen)	15
	Ethical Challenges with Vulnerable Populations (Coulter)	35
	Genetic Research: Ethics, Resources, Techniques (Starr)	40

## General Research Topics: Total 2.25 hours

Supervisor Assigned?	Training Video Title (Speaker)	Time (min)
	Export Control and Foreign Influence (Padilla)	30
	Working with a Biostatistician: CCORDA Resources (Yu)	15
	Overview of Library Sciences (Glenn)	25
	RefWorks Basics: Full Overview (Schmidt)	40
	Research Management Tools (Campbell)	25

## Working With Partner Institutions & Communities: Total 1 hour

Supervisor Assigned?	Training Video Title (Speaker)	Time (min)
	Intro to CHRI (Anderson Berry)	5
	Research Using VA Data (England)	45

### Completion Signature

*To indicate you have finished the core curriculum and any assigned optional topics checked off above, provide your signature. Remember to return the signed form to your supervisor for documentation of your training.*

Date Completed:

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Trainee Name:

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Supervisor Name:

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Trainee Signature:

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Supervisor Signature:

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