



# TARLETON STATE UNIVERSITY

Member of The Texas A&M University System

## Undergraduate Course Exception Form

(This form is to be used for requesting a course to be allowed as an exception for another required course for the student listed below.)

Date: \_\_\_\_\_ Applied to Graduate? Yes No

University ID#: \_\_\_\_\_ Academic Advisor: \_\_\_\_\_

Student: \_\_\_\_\_ Catalog Year: \_\_\_\_\_

College of: \_\_\_\_\_ Degree: \_\_\_\_\_

Major: \_\_\_\_\_ Concentration: \_\_\_\_\_

Minor (1<sup>st</sup> if any): \_\_\_\_\_ Minor (2<sup>nd</sup> if any): \_\_\_\_\_

Type of Exception: EX=Exception TE=Transfer Exception WC=Waiver

Required Course	Exception Course (Tarleton Subject and Number)	Transfer Course (Transfer Institution Subject and Number)	Semester	Institution	Type	Additional Approval (if applicable)

Justification for Change(s):  
\_\_\_\_\_  
\_\_\_\_\_

ALL signatures must be present in order for the Registrar's Office to process.

\_\_\_\_\_  
Student

\_\_\_\_\_  
Academic Advisor

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Dean of Major College

\_\_\_\_\_  
Certification Officer (if applicable)

Registrar Use  
Processed By:

\_\_\_\_\_  
Initials

\_\_\_\_\_  
Date