

# UMSL TEMPORARY AUTHORIZATION CERTIFICATE (TAC) CHECKLIST SPECIAL EDUCATION

## MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION (DESE)

PRIOR TO ADMISSION
<div style="margin-bottom: 10px;"> <input type="checkbox"/> Visit the UMSL Temporary Authorization Certificate Web Page: <a href="http://gocoe.umsl.edu/tac">http://gocoe.umsl.edu/tac</a> </div> <div style="margin-bottom: 10px;"> <input type="checkbox"/> Make an appointment (in person or by phone) with your advisor:               <ul style="list-style-type: none"> <li>○ Last names beginning A-L: Ellen Duncan                   <ul style="list-style-type: none"> <li>▪ duncane@umsl.edu</li> </ul> </li> <li>○ Last names beginning M-Z: Ellen Duncan                   <ul style="list-style-type: none"> <li>▪ duncane@umsl.edu</li> </ul> </li> </ul> </div> <div style="margin-bottom: 10px;"> <input type="checkbox"/> Complete the <a href="#">Missouri Department of Elementary and Secondary Education Application Procedures for the Temporary Authorization Certificate</a> <ul style="list-style-type: none"> <li>○ Complete the TAC Application Checklist, found at the top of the application page</li> <li>○ The DESE helpline: 573-751-0051</li> </ul> </div> <div style="margin-bottom: 10px;"> <input type="checkbox"/> Complete the <a href="#">UMSL Graduate School Application</a> <ul style="list-style-type: none"> <li>○ UMSL does not require the GRE test or letters of recommendation for admission</li> <li>○ Apply as a DEGREE SEEKING student                   <ul style="list-style-type: none"> <li>▪ Master of Education in Special Education, Cross Categorical</li> <li>▪ Even if you do not plan to pursue the Master of Education degree, you need to choose this option to be able to take the courses you need and to qualify for financial aid</li> </ul> </li> </ul> </div> <div> <input type="checkbox"/> Apply for financial aid using the <a href="#">FAFSA</a> (if financial aid is desired)         </div>
ONCE ADMITTED
<div style="margin-bottom: 10px;"> <input type="checkbox"/> Contact your Academic Advisor to enroll in courses. We will enroll you every term for your courses.         </div> <div> <input type="checkbox"/> Set up your UMSL email account using the information in the admissions packet from the Graduate School. All communications from UMSL—including from your advisor—will go to this email account.         </div>
YEAR ONE
<div style="margin-bottom: 10px;"> <input type="checkbox"/> ATTEMPT all required <a href="#">Missouri Content Tests</a> in your area of certification:               <ul style="list-style-type: none"> <li>○ Mild/Moderate Cross Categorical Special Education Test 050</li> <li>○ Test of Professional Knowledge-Secondary Test 063</li> </ul> </div> <div> <input type="checkbox"/> Teach as a teacher of record in your area of certification for the entire school year         </div>
<div style="margin-bottom: 10px;"> <input type="checkbox"/> Take a minimum of 9 hours towards the TAC, earning a minimum grade of C in each class with a minimum 2.75 cumulative GPA         </div> <div style="margin-top: 10px;"> <u>Suggested Schedule of Courses:</u>            Fall:           <ul style="list-style-type: none"> <li><input type="checkbox"/> ELE ED 6337 Teaching and Learning Literacy in the Elementary Classroom, 3 credit hours, online (Methods of Teaching Reading requirement)</li> <li><input type="checkbox"/> ELE ED 6246 Teaching Math in the Elementary School, 3 hours, online (Methods of Teaching Mathematics requirement)</li> </ul>           Spring:           <ul style="list-style-type: none"> <li><input type="checkbox"/> SPEC ED 6325 Advanced Standards in Classroom and Behavior Management, 3 credit hours, online (Behavioral Management Techniques requirement)</li> <li><input type="checkbox"/> SPEC ED 6412 Foundations of Inclusive Education, 3 credit hours, online (Psychology of the Exceptional Child requirement)</li> </ul> </div>

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### Summer:

- ☐ TCH ED 6030 Instruction, Learning and Assessment, 3 credit hours, online (Evaluation of Abilities and Achievement to include Intelligence Testing requirement)
- ☐ ED PSY 6222 Advanced Studies in Child and Adolescent Development, 3 credit hours, online (Psychological Development of the Child and Adolescent requirements)

### YEAR TWO

- ☐ Apply to DESE for Year Two and send transcripts of the 9 credit hours you took during Year One

- ☐ Complete all remaining coursework towards the TAC, earning a minimum grade of C in each class with a minimum 2.75 cumulative GPA

### Suggested Schedule of Courses:

#### Fall:

- ☐ SPEC ED 6443 Characteristics and Education of Students with Learning Disabilities, 3 credit hours, online (Methods of Teaching Students with Cross Categorical Disabilities requirement)
- ☐ SPEC ED 6315 Understanding and Implementing Speech and Language Interventions to Assist Children with Special Needs, 3 credit hours, online (Speech and Language Development of the Exceptional Child requirement)

#### Spring:

- ☐ ELE ED 6448 Diagnosis and Remediation of Disabilities in Learning Mathematics, 3 credit hours, online (Methods of Teaching Remedial Mathematics requirement)
- ☐ SPEC ED 6346 Reading Instruction and Intervention in Special Education, 3 credit hours, online (Analysis and Correction of Reading Disabilities requirement)

#### Summer:

- ☐ SPEC ED 6342 Transition Education for Adult Life, 3 credit hours, online (Transition Processes, including Career Education or Career Readiness requirement)
- ☐ ED PSY 6545 Consultation in Schools and Other Settings, 3 credit hours, online (Counseling Techniques or Collaboration with Family, School and Community requirement)

- ☐ Pass all required state tests, as noted above

- ☐ Complete your second year of teaching as a teacher of record in your area of certification for the entire school year

### YEAR THREE

#### Fall:

- ☐ TCH ED 6010 Examining History, Community, and Social Justice in Education, 3 credit hours, online (Cultural Diversity requirement)
- ☐ Apply for Missouri Teacher Certification
  - ☐ Sign in to the DESE Web Applications and apply under the "Upgrade Professional" line
- ☐ Send final transcript(s) to DESE

# **UMSL TEMPORARY AUTHORIZATION CERTIFICATE (TAC) CHECKLIST SPECIAL EDUCATION**

## **MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION (DESE)**

We hope you will complete your Master of Education (MEd) degree in Special Education at UMSL. To complete the degree, the following courses must be taken:

- SPC ED 6415 The Law and Special Education (3 credit hours) (offered fall only)
- TCH ED 6909 Teacher Action Research I (3 credit hours)
- TCH ED 6910 Teacher Action Research Capstone (3 credit hours)

All of the above coursework is available online.