



**CITY OF PASADENA, TEXAS
PLANNING DEPARTMENT**

**PLAT APPLICATION
Thirty (30) Day Waiver Letter**

WAIVER LETTER

30-Day Processing Requirement for Plats
Texas Local Government Code Section 212.009

PLAT NAME (Printed):

The Texas Municipal Government Code requires that the municipal authority responsible for approving plats must take action on a plat within thirty (30) days of the plat application being submitted. A plat is considered approved by the municipal authority unless it is disapproved within that period.

Thirty (30) days is generally not enough time for a plat to be processed by City Staff and forwarded to the appropriate governing body for approval, therefore a waiver for this section of the State Code has been provided below. The waiver shall be signed by the property owner or property owner's agent.

If this waiver is not signed, it is likely that the plat will be forwarded to the appropriate governing body with a staff recommendation of denial within thirty (30) days of the application being accepted.

Signing of this waiver in no way slows the processing of the plat. Rather, it allows City Staff sufficient time to conduct a thorough review, time for the applicant to make revisions, and the necessary time to prepare the documents for approval by the appropriate governing body.

I hereby waive the statutory time limits in accordance with Section 212.009 of the Texas Local Government Code.

Signature of Owner / Agent _____ Date: _____

Printed Name: _____