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Superintendent of Schools

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Board Secretary / School Business Administrator

Mrs. Christina Hunt
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TECHNOLOGY EQUIPMENT RELEASE FORM

FOR STUDENT USE ONLY

Student Name _____

Asset Tag _____ Asset Tag _____ Serial Number _____

By accepting the above listed equipment, I _____ agree to adhere to the following:

- Read and agree to abide by the District's Responsible Use Policy for technology;
- Will take appropriate steps to guard against theft, loss, or damage;
- Will not use the above listed equipment to engage in any illegal activity;
- Will not use this equipment to download, upload, copy, store or retrieve inappropriate material;
- Will not modify or remove District software from this equipment;
- Contact the school immediately to report this computer as lost;
- Contact the police immediately and get a police report if this computer is stolen;

This equipment must be returned to the school within five (5) business days of transferring out of the East Orange School District.

Replacement costs for student devices:

- \$350.00 for Chromebooks
- \$800.00 for MacBooks
- \$400.00 for iPads

Signature: _____ School/Department _____

Date Received: _____ Date Returned: _____