

## **SUPERINTENDENT'S CONFIRMATION FORM**

Superintendent \_\_\_\_\_

Phone \_\_\_\_\_

School District \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_

Superintendent's Email Address \_\_\_\_\_

**Signature of Superintendent** \_\_\_\_\_

**Please return the following information by February 14, 2020**

- Superintendent's Confirmation Form, page 2
- Listing of Award Recipients, page 3
- Biographical Data Sheets (elementary, middle school, high school), pages 4-6

### **Forms**

You may also find the forms at [www.campbellsville.edu](http://www.campbellsville.edu)

Go to Academics at the top of the page and then Schools and Colleges, School of Education. Excellence in Teaching will be on the left-hand side of the page in a bold black font.

### **Instructions for Returning Forms**

By mail:

School of Education  
Excellence in Teaching  
Campbellsville University UPO # 797  
1 University Drive  
Campbellsville, KY 42718-2190

By email:

To Alice Steele at [absteele@campbellsville.edu](mailto:absteele@campbellsville.edu)

### **Questions**

You may contact:

- Elizabeth Franklin, 270.789.5252, [emfranklin@campbellsville.edu](mailto:emfranklin@campbellsville.edu)
  - Alice Steele, 270.789.5160, [absteele@campbellsville.edu](mailto:absteele@campbellsville.edu)

**LISTING OF AWARD RECIPIENTS**

**PRESCHOOL/ELEMENTARY GRADES AWARD RECIPIENT**

Name \_\_\_\_\_ Phone \_\_\_\_\_  
          Title          First          Middle          Last

Home Mailing Address \_\_\_\_\_

Name & Address of School \_\_\_\_\_  
\_\_\_\_\_

Subject/Grade Level Taught \_\_\_\_\_

Recipient's Email Address \_\_\_\_\_

Name of Principal \_\_\_\_\_

Principal's Email Address \_\_\_\_\_

**MIDDLE GRADES AWARD RECIPIENT**

Name \_\_\_\_\_ Phone \_\_\_\_\_  
          Title          First          Middle          Last

Home Mailing Address \_\_\_\_\_

Name & Address of School \_\_\_\_\_  
\_\_\_\_\_

Subject/Grade Level Taught \_\_\_\_\_

Recipient's Email Address \_\_\_\_\_

Name of Principal \_\_\_\_\_

Principal's Email Address \_\_\_\_\_

**HIGH SCHOOL AWARD RECIPIENT**

Name \_\_\_\_\_ Phone \_\_\_\_\_  
          Title          First          Middle          Last

Home Mailing Address \_\_\_\_\_

Name & Address of School \_\_\_\_\_  
\_\_\_\_\_

Subject/Grade Level Taught \_\_\_\_\_

Recipient's Email Address \_\_\_\_\_

Name of Principal \_\_\_\_\_

Principal's Email Address \_\_\_\_\_

**EIT Biographical Data Sheet: Preschool/Elementary School Award Recipient**

*Directions: Complete and return this form to your superintendent's office.*

Name \_\_\_\_\_  
Title First Middle (Maiden) Last

Address \_\_\_\_\_  
City State Zip

Telephone \_\_\_\_\_ Email address \_\_\_\_\_

Spouse \_\_\_\_\_ (Maiden name of spouse, if applicable) \_\_\_\_\_

Children 1. \_\_\_\_\_ 2. \_\_\_\_\_  
 3. \_\_\_\_\_ 4. \_\_\_\_\_

(optional information)

Parents: Mother \_\_\_\_\_  
Name Address City, State

Father \_\_\_\_\_  
Name Address City, State

**EDUCATION**

High School (Name) \_\_\_\_\_ (City, State) \_\_\_\_\_ Year Graduated \_\_\_\_\_

College/University \_\_\_\_\_ Degree\* \_\_\_\_\_ Year Graduated \_\_\_\_\_

College/University \_\_\_\_\_ Degree\* \_\_\_\_\_ Year Graduated \_\_\_\_\_

Other \_\_\_\_\_

\*Please indicate specific degree: i.e. M.A., B.A., B.S., etc.

**PROFESSIONAL POSITIONS HELD**

Name of School \_\_\_\_\_ District \_\_\_\_\_

Subject/grade level \_\_\_\_\_ Date of employment \_\_\_\_\_

Name of School \_\_\_\_\_ District \_\_\_\_\_

Subject/grade level \_\_\_\_\_ Date of employment \_\_\_\_\_

Other \_\_\_\_\_

I am currently or have been a cooperating teacher for a CU student teacher.            
YES NO

If NO, are you interested in becoming a cooperating teacher?            
YES NO

**MEDIA: WHERE WOULD YOU LIKE US TO SEND YOUR PHOTO**

\_\_\_\_\_  
Name Email Address

\_\_\_\_\_  
Name Email Address





## WHAT IS THE PURPOSE OF THE EXCELLENCE IN TEACHING AWARD?

The purpose of this award is to recognize the quality teaching in the schools of the state of Kentucky and to strengthen the field of education. It provides statewide recognition to three outstanding individuals from your school district for their leadership and dedication to the teaching profession. Implicit in the award is the expectation that the recipients' examples may inspire all teachers to excel.

## HOW MANY TEACHERS DO WE SELECT?

You may select the following teachers to honor from your district:

- One preschool **OR** one elementary teacher
- One middle school teacher
- One high school teacher

*You do not have to nominate someone from each level. You may not, however, choose two teachers from the same category. Recipients of the 2019 award are ineligible for the 2020 award.*

## WHAT DO THE AWARD RECIPIENTS RECEIVE?

In addition to recognition and an awards ceremony, recipients will receive a personalized certificate. A press release and photo will be sent to the newspaper in the recipient's community, if desired.

***Reservations will be required to attend the luncheon.***

## WHO CHOOSES THE AWARD RECIPIENTS?

The process for selection is decided by the district. One way to make the selection is to form a committee consisting of the PTSO chair, principals, instructional supervisors, superintendent, and/or faculty members.

## WHAT IS THE DEADLINE FOR THE 2020 SELECTIONS?

Submissions for the award must be received in the School of Education office no later than **February 14, 2020.**

Use the *Superintendent's Confirmation Form*, page 2. This form should originate from the superintendent's office and be signed by the superintendent.

## WHAT ARE THE CRITERIA FOR SELECTING THE RECIPIENTS?

- 1) Applies energy and enthusiasm to teaching
- 2) Uses a variety of methods of effective instruction
- 3) Applies imagination and originality in meeting students' needs
- 4) Demonstrates efficient scheduling of time, thoroughness in handling assignments, and reliability
- 5) Exhibits professional integrity and ability to cooperate
- 6) Devotes time and energy to improving professional competence
- 7) Helps others to gain professional competence
- 8) Works to maintain a strong working relationship between the school and community
- 9) Demonstrates good moral character