

**For Office Use Only**

Form Received By: \_\_\_\_\_ Date: \_\_\_\_\_

Distribution Date: \_\_\_\_\_

### Student Supply Closet Request Form

*The Student Supply Closet is intended to serve College of Charleston students experiencing significant financial hardship that prevents them from purchasing appropriate tools necessary for success in the classroom.*

*Available resources include: paper, three ring binders, notebooks, writing utensils, etc.*

Full Name \_\_\_\_\_ Student ID # \_\_\_\_\_

CofC Email \_\_\_\_\_ Phone # \_\_\_\_\_

Do you financially support other family members?  Yes  No

Current source of income/resources (check all that apply):

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Grants/Scholarships | <input type="checkbox"/> Student Loans        | <input type="checkbox"/> Off Campus Job   |
| <input type="checkbox"/> On Campus Job       | <input type="checkbox"/> Spouse/Partner Works | <input type="checkbox"/> Parental Support |

Please indicate your supply preferences and quantity below. All requests will be filled based on availability.

___ Notebooks	___ Three Ring Binder	___ Folder
___ Notebook Paper	___ Highlighters	___ Pens
___ USB	___ Other _____	

#### **Additional support services**

If you would like someone to contact you about additional services provided by offices on campus or referrals for services outside of campus, please select all that apply:

- |                                     |   |   |
|-------------------------------------|---|---|
| <input type="checkbox"/> Homeless   | <input type="checkbox"/> Food Insecure      | <input type="checkbox"/> Financial Assistance |
| <input type="checkbox"/> Healthcare | <input type="checkbox"/> Emotional Distress | <input type="checkbox"/> Academic Distress    |

How did you find out about the Student Supply Closet (check all that apply):

- Faculty or Staff
- College website
- Email
- Other \_\_\_\_\_

Completed forms should be submitted via email ([studentsupplycloset@cofc.edu](mailto:studentsupplycloset@cofc.edu)) or in-person (Academic Advising and Planning Center (Lightsey 247). Once received you will be contacted confirming that your supplies are available for pick-up during Quick Question Drop-in (Mon-Fri 2pm-4pm). The advisor on-call will be available to meet and assist you during that time.