



## Architectural and Structural (A&S) Drawings Checklist

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### All A&S must include:

- Address of the work and name of the owner
- Architect or engineer prepared plans shall include a wet stamp and or signed by with license # and license expiration date
- Air conditioning equipment location including location, size, efficiency ratings
- Assessor parcel #
- Contact information for drawings preparer
- Detail skylight framing and skylight locations
- Detail the installation of all roof mounted vents/equipment protrusions through the roof including finish type, size, location
- Elevations and height should be dimensioned
- Exterior wall finish
- Fireplace details, including locations of reinforced steel. Provide International Code Council research approved number for pre-manufactured fireplaces and wood burning stoves. They must also be U.S. Environmental Protection Agency (EPA) approved
- Foundation plans for remodels/additions shall label what is new, what exists and will remain, and what exists and will be removed. If only a part of the home is remodeled, label adjacent and surrounding rooms
- Handrail and guardrail connections, including height and size of openings
- Heating equipment location including location, size, seasonal efficiency ratings, BTU output and type of fuel

- Lights, switches and smoke and carbon monoxide detector locations
- Location of electrical panels and meter panels, plumbing fixtures including water heaters
- Roof material and under layment
- Seismic design category
- Show all insulation and R-value
- Statement of who drew the plans if not a licensed architect or engineer
- Sufficient cross sections and framing details to show how the structure will be constructed, in particular framing details for all structural members including size and location. Size, span and spacing of beams, joists, and rafters to be shown. Specify fasteners and metal connections
- Title 24 CF-IR and MI-IR form duplicated on plans when energy requirements are needed