



FUNCTIONAL JOB ANALYSIS SAMPLE VALIDATION

Thank you for choosing Spartanburg Regional Healthcare System for your healthcare needs.

Job Title: _____

Company Name: _____

Your participation in the job analysis process regarding the job demands and physical aspects of the job is greatly appreciated. Your knowledge helps us better understand the job.

Which of the following best describes you?

- I am a worker who performs, has performed, or understands the job described.
- I am a supervisor or employer representative who works with associates in this area and understands the job described.

After reading the job analysis thoroughly, please complete the following:

- I agree that the attached functional job description accurately reflects the job in all the categories listed. I understand this is only a list of the physical/functional portions and is not intended to describe more than those aspects.
- I agree that the attached functional job description accurately reflects the job in most of the categories listed. I believe the following change(s) will make this job description more accurately reflect the job in all categories listed.

Suggested Change(s): _____

Name: _____

Job Title: _____

Signature: _____ **Date:** ____ / ____ / ____