

STUTTGART SCHOOL DISTRICT FUNDRAISING REQUEST

*Submit at least 10 days in advance of proposed fundraising event
(see Fund Raising Principles, Policies and Procedures)*

GROUP

Group Name: _____

Fundraiser Leader: _____

EVENT

Purpose or goal for conducting a fundraiser:

Describe proposed fundraiser, including scope of audience, and a brief narrative.
How will the fundraiser be run? Include such things as vendor's name, product to be sold,
supervision, facilities, special needs.

Proposed Event dates/times:

Requested begin date: _____ End date: _____

PROCEEDS

☐ Anticipated Monetary Goal: \$ _____

☐ Funds to be deposited into fund #: _____

SIGNATURE

I hereby attest that I am aware of the Fundraising Principles, Policies and
Procedures documents of the Stuttgart School District; I commit to
conducting a fundraising event following guidelines established by Federal, State Laws,
Legislative Audit and the Stuttgart School District.

Signature of Sponsor/Requester

Date

Supervisor (if applicable)

Date

APPROVAL:

Superintendent

Date