

The Inn at Walnut Creek – Charitable Giving Request



The Inn at Walnut Creek believes in supporting our community as well as the greater communities within a 2-hour distance of the Inn where our guest-demographic lives. Charitable organizations meeting the below criteria are welcome to request a donation for an upcoming charitable event.

Our primary areas of focus are related to:

- Organizations that provide food, shelter and/or care for people in need
- Schools and other educational organizations
- Athletic organizations
- Faith-based organizations

All requests must meet the following criteria to be considered:

- The request must be received at least 30 days prior to an event.
- The organization must be an IRS-qualified 501(c)(3) or other qualifying non-profit organization.
- The request must meet one of the above primary areas of focus.
- The event or organization is geographically located within 120 miles of the Inn.

Please be aware that we receive numerous requests from a variety of worthwhile organizations throughout the year. We regret that we are unable to support every request we receive.

If your organization meets the criteria above, please submit the following form.

DONATION REQUEST

Name of Organization: _____

Address of Organization: _____

Contact Person/Person Making Request: _____

Telephone Number/E-mail of Requesting Person: _____

Has Requesting Person ever stayed at The Inn at Walnut Creek? If so, when? _____
**Please note that we will give priority consideration to our guests.*

Event for Which Donation is Requested: _____

Date of Event: _____

Location of Event: _____

Purpose for Proceeds from Event: _____

Anticipated Number of People Attending Event: _____

Number of People Who Will Benefit from Event: _____

Number of Years Event Held in Past: _____

Amount of Money Generated at Event Last Year: _____

Demographic of People Attending Event: (Parents, Students, Grandparents, etc.) _____

Advertising/ Sponsorship Acknowledgement for Event: _____

Donation Requested: (Gift certificate, lodging, etc.) _____

How Will Donation be Sold at Event? (Silent auction, live auction, drawing, raffle, etc.) _____

Is Requesting Organization a 501(c)(3) or other designated non-profit organization? _____