

## Appendix 3. Baseball Venue Checklist

The following document provides a guideline for the required equipment, rooms and facilities at the competition venues for hosting a WBSC Baseball World Cup. The LOC shall complete this checklist filling, including visual evidence of all the information and spaces detailed in the Baseball Competition Venue Guidelines.

**NOTE:** The Official Bid Candidate Form shall include one Venue Checklist for each competition venue proposed for the Event.

NAME OF THE VENUE	
<b>SECTION 1: GENERAL INFORMATION</b>	
WBSC BASEBALL WORLD CUP:	
VENUE ADDRESS AND LOCATION:	
VENUE OWNER: <ul style="list-style-type: none"> <li>- Government <input type="checkbox"/></li> <li>- Professional Club <input type="checkbox"/></li> <li>- Private <input type="checkbox"/></li> </ul>	
DISTANCE FROM TEAMS' HOTEL:	
DISTANCE FROM WBSC FAMILY HOTEL:	
RESTRICTIONS:	

COMMENTS:

## SECTION 2: FLOOR PLAN

**2.1.**

Please attach a floor plan of each competition venue that shows the location of all functional areas for Teams, WBSC Family, TV Production, etc.

## SECTION 3: ADMINISTRATION AREA & WORKSPACES

**3.1.**

WBSC Office

YES ☐ NO ☐

**3.2.**

WBSC Directors Office

YES ☐ NO ☐

**3.3.**

TC's Room

YES ☐ NO ☐

**3.4.**

Umpire Room

YES ☐ NO ☐

**3.5.**

Umpire Review Room

YES ☐ NO ☐

**3.6.**

Umpire Clock Operator Desk

YES ☐ NO ☐

**3.7.**

Scorers' Room

YES ☐ NO ☐

**3.8.**

Public Address and Scoreboard Personnel

YES ☐ NO ☐

**3.9.**

LOC Administration Office

YES ☐ NO ☐

**3.9.1.**

Accreditation Centre

YES ☐ NO ☐

**3.10.**

Doping-Control Station

YES ☐ NO ☐

<b>3.11.</b>	WBSC Family Dining Room	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>SECTION 4: TEAMS FACILITIES</b>		
<b>4.1.</b>	Clubhouse / Dressing Room	YES <input type="checkbox"/> NO <input type="checkbox"/> Number of lockers _____
<b>4.2.</b>	Shower and Toilet Facilities	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>4.3.</b>	Manager's Office	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>4.4.</b>	Coaches Locker Room	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>4.5.</b>	Training Room	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>4.6.</b>	Dining Room	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>4.7.</b>	Field Access	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>4.8.</b>	Hitting Tunnels	YES <input type="checkbox"/> NO <input type="checkbox"/> Indoor <input type="checkbox"/> Outdoor <input type="checkbox"/> Quantity _____
<b>4.9.</b>	Teams' Parking	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>4.10.</b>	Waiting Room	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>4.11.</b>	Warm-up Fields	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>SECTION 5: FIELD OF PLAY</b>		
<b>5.1.</b>	Field Dimensions	LF _____ ft CF _____ ft RF _____ ft

<b>5.2.</b>	Playing Surface	Natural grass <input type="checkbox"/> Artificial turf <input type="checkbox"/> Mixed <input type="checkbox"/>
<b>5.3.</b>	Padded Fences (outfield, backstop and side-lines)	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>5.3.1.</b>	Outfield Fence	Height                      ft
<b>5.3.2.</b>	Backstop	Dimensions                      x ft
<b>5.4.</b>	Bullpens	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>5.5.</b>	Dugout	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>5.5.1.</b>	Helmet and Bat Rack	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>5.5.2.</b>	Floor (anti-skid surface)	YES <input type="checkbox"/> NO <input type="checkbox"/> Wood <input type="checkbox"/> Rubber matting <input type="checkbox"/> Artificial turf <input type="checkbox"/>
<b>5.6.</b>	Field Equipment	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>5.6.1.</b>	Batting Cage for BP	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>5.6.2.</b>	Screens	Pitching "L" Screen <input type="checkbox"/> Double play protector screen <input type="checkbox"/> 2 base protector screens <input type="checkbox"/>
<b>5.6.3.</b>	Batter's Eye - min. size 40ft x 80ft (12m x 24m)	YES <input type="checkbox"/> NO <input type="checkbox"/> Dimensions x                      ft

<b>5.6.4.</b>	Foul Poles	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>5.6.5.</b>	Flag Poles	YES <input type="checkbox"/> NO <input type="checkbox"/> Size Quantity
<b>5.6.6.</b>	Field Lighting average illumination (1000 lux in the infield and 750 lux in the outfield)	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>5.6.7.</b>	Tarps	YES <input type="checkbox"/> NO <input type="checkbox"/> Full infield tarp <input type="checkbox"/> Base area, pitcher's mound and home plate tarps <input type="checkbox"/> Bullpens <input type="checkbox"/>
<b>SECTION 6: FIELD MAINTENANCE</b>		
<b>6.1.</b>	Groundskeepers Crew	Personnel number Level (pro, experienced, amateur, volunteers)
<b>6.2.</b>	Facility Maintenance and Cleanliness	Painted recently <input type="checkbox"/> Interior repairs needed <input type="checkbox"/> (attach maintenance schedule if any)
<b>6.3.</b>	Field Maintenance plan and equipment (mowers, tractors, nail-drag, screens, rakes and weather forecast device/app)	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>6.4.</b>	Playing Field Reconditioning capability	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>6.5.</b>	Field Maintenance Materials (stock of drying material, chemical drying agent, calcined clay, paint and non- caustic chalk powder)	YES <input type="checkbox"/> NO <input type="checkbox"/>

6.6.	Irrigation System	YES <input type="checkbox"/> NO <input type="checkbox"/> Automatic full field irrigation system (sprinklers) <input type="checkbox"/> Water outlines <input type="checkbox"/>
6.7.	Field Drainage System	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>SECTION 7: VENUE INFRASTRUCTURE</b>		
7.1.	Sound System	YES <input type="checkbox"/> NO <input type="checkbox"/>
7.2.	Scoreboard (Team names, player at bat, score, B-S-O, total hits and line-ups)	YES <input type="checkbox"/> NO <input type="checkbox"/> Dimensions x ft
7.3.	Video Screen	YES <input type="checkbox"/> NO <input type="checkbox"/> Dimensions x ft
7.4.	Clocks (infield, outfield and day clock)	YES <input type="checkbox"/> NO <input type="checkbox"/>
7.5.	Radar Gun	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>SECTION 8: VIP HOSPITALITY AREAS</b>		
8.1.	WBSC President Suite	YES <input type="checkbox"/> NO <input type="checkbox"/>
8.2.	VIP Lounge	YES <input type="checkbox"/> NO <input type="checkbox"/>
8.3.	VIP Suites	YES <input type="checkbox"/> NO <input type="checkbox"/>
8.3.1.	Sponsors, Media & Marketing Partners Suite	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>SECTION 9: SPECTATORS SERVICES</b>		
9.1.	Seating Capacity	seats

<b>9.2.</b>	Restrooms & Lavatories	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>9.3.</b>	Ticket Windows & Entry Positions	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>9.3.1.</b>	Ticket/Box Office	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>9.3.2.</b>	Entry Positions	gates	
<b>9.4.</b>	Concession Stands	stands	
<b>SECTION 10: SECURITY &amp; FIRST AID</b>			
<b>10.1.</b>	Access Control & Security Checkpoints	YES <input type="checkbox"/>	NO <input type="checkbox"/> (indicate location in floor plan)
<b>10.2.</b>	First Aid Station (bed for medical examinations, oxygen cylinder and defibrillator needed)	YES <input type="checkbox"/>	NO <input type="checkbox"/> (indicate location in floor plan)
<b>10.3.</b>	Ambulance	YES <input type="checkbox"/>	NO <input type="checkbox"/> (indicate parking location in floor plan)
<b>SECTION 11: TV PRODUCTION</b>			
<b>11.1.</b>	Camera Positions (minimum 6 positions locations with scaffolding in specific positions needed)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>11.2.</b>	TV Compound Parking Area	YES <input type="checkbox"/>	NO <input type="checkbox"/> (indicate location in floor plan)

<b>11.3.</b>	Cabling / Switch Boards	YES <input type="checkbox"/> NO <input type="checkbox"/> (indicate location in floor plan)
<b>11.4.</b>	TV Commentator Booths with field view (ENG, ESP, in booth monitor)	YES <input type="checkbox"/> NO <input type="checkbox"/> Number of booths
<b>11.5.</b>	Electric Source / Generator	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>11.6.</b>	Internet Availability (minimum designated 50 MGB)	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>SECTION 12: MEDIA FACILITIES</b>		
<b>12.1.</b>	Media Parking and Access	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>12.2.</b>	Photographers Area	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>12.3.</b>	Radio Broadcast Booths	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>12.4.</b>	Media Lounge (Wi-fi and desks needed)	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>12.5.</b>	Press Conference Room (2 Platforms, backdrop and microphone needed)	YES <input type="checkbox"/> NO <input type="checkbox"/> Backdrop dimensions x ft
<b>12.6.</b>	Mixed Zones	YES <input type="checkbox"/> NO <input type="checkbox"/> (indicate location in floor plan)  Backdrop dimensions x ft

**NOTE:** The WBSC Events Department Staff and the WBSC Venue Infrastructure Commission will review the document and agree with LOC a site visit in order to inspect the facility for compliance of the standards established in this document.