


*Please post or email to:*

Paula Farquhar - Principal  
Wairakei Primary School  
2 Kauri Drive  
Wairakei Village  
Taupo - [info@wairakeitaupo.school.nz](mailto:info@wairakeitaupo.school.nz)

<b>Position applied for:</b>	Assistant Principal

<b>Personal details</b>	<b>Surname</b>		<b>Given names</b>	
<b>Address</b>			<b>Date of birth</b>	
<b>Contact Details</b>	<b>Mobile:</b>		<b>Home</b>	
	<b>Email:</b>			

<b>Certified Teacher Status</b>		<b>Registration No.</b>	<b>Expiry Date</b>
Certificated teacher			

<b>Current Teaching Position</b>			
School		Date appointed	
Type of appointment		Can we contact your principal?	Yes/ No

<b>Leadership Experiences</b>			
School and type of leadership		Date appointed	

<b>Educational Qualifications</b>	<b>Type of qualification</b>	<b>Date received</b>	<b>Received from</b>

<b>Details of Training and Service</b> Please include details of your work history for the last 5 years.			
<b>School</b>	<b>Position</b>	<b>Dates</b>	<b>Class Level</b>

<b>Professional Development</b> <i>Please provide a summary of recent professional learning and development.</i>

<b>CONFIRMATION</b>			
<b>1</b>	I certify that the information given in this application is, to the best of my knowledge, true and correct. I understand that the claims made in my application may be checked. I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from the appointment, or if appointed, may be dismissed.	<b>YES</b>	<b>NO</b>
<b>2</b>	I am currently registered to teach in New Zealand.	<b>YES</b>	<b>NO</b>
<b>3</b>	In accordance with the Privacy Act, I authorise the board of trustees to: <ul style="list-style-type: none"> <li>Obtain further information from the referees listed in this application, and I consent to the referees disclosing such information to the board</li> <li>Obtain information in relation to my application from persons not listed as referees, and I consent to these persons disclosing pertinent information to the board.</li> <li>Contact the Education Council.</li> </ul>	<b>YES</b>	<b>NO</b>
<b>4</b>	<b>STUDENT SAFETY [Cross out the statement that doesn't apply to you]</b> <ul style="list-style-type: none"> <li>I have never been the subject of a complaint about the safety of a student.</li> <li>I have been the subject of a complaint about the safety of a student. <i>Please give dates and detail</i></li> </ul>		
<b>5</b>	<b>OFFENCES AGAINST THE LAW</b> <b>[Cross out the statements that don't apply to you]</b> <ul style="list-style-type: none"> <li>I have never been convicted of an offence against the law (excluding minor traffic convictions).</li> <li>I have no pending charges of an offence against the law.</li> <li>I have been convicted of an offence against the law. <i>Please give dates and details:</i></li> <li>I have pending charges of an offence against the law. <i>Please give dates and details:</i></li> </ul>		
<b>6</b>	I know of no reason why I would not be suitable to work with children or young people.	<b>TRUE</b>	<b>FALSE</b>

**Please add your evidence on how you will fulfil the following professional standards as a leader. If you are an aspiring leader please reflect and comment on how you believe you would undertake these standards. Bullet points and Google Drive digital links are accepted**

<b>Standards for the Teaching Profession (Our Standards)</b>	
<b>Culture</b>	Provide an example of a courageous conversation you have had and its outcome
<b>Pedagogy</b>	Define your curriculum specialty.  Using your curriculum specialty to describe how you have led others to an outcome..
<b>Systems</b>	Provide examples of any systems you have set up that will support staff to meet school-wide expectations.
<b>Partnership and Networking</b>	Describe your contribution to the educational community

**REFEREES:** Please provide the names and contact details of three referees below. Referees' reports are confidential to the board. Referees will only be contacted for candidates who are short-listed.

<b>Registration No.</b>	<b>Full name</b>		<b>Position</b>	
<b>Relationship to the applicant</b>				
<b>Contact Details</b>	<i>Private</i>		<i>Work</i>	

<b>Registration No.</b>	<b>Full name</b>			
<b>Relationship to the applicant</b>				
<b>Contact Details</b>	<i>Private</i>			

<b>Registration No.</b>	<b>Full name</b>			
<b>Relationship to the applicant</b>				
<b>Contact Details</b>	<i>Private</i>			

\_\_\_\_\_  
*Applicant's name*

\_\_\_\_\_  
*Applicant's signature*

\_\_\_\_\_  
*Date*