

VILLAGE OF WALDEN

POLICE DEPARTMENT

ONE MUNICIPAL SQUARE
WALDEN, NEW YORK 12586

Jeffry Holmes
Chief of Police

GENERAL ORDER

NO: 10.10

Issue Date: 11/23/10	Effective Date: 12/12/10
Revises:	CALEA:
Subject: Prisoner Debriefing System	
Distribution: All Personnel	STATE:
Reevaluation Date: 1/01/2014	Page: 1 of 2 Plus Form
Issuing Authority: Chief Jeffry Holmes	

PURPOSE:

The purpose of this General Order is to establish a system for debriefing prisoners currently under arrest. This order will insure that all prisoners currently under arrest, after having been advised of their rights, are systematically debriefed relative to information concerning other criminal activity within our jurisdiction or in other neighboring jurisdictions.

1. Procedure:

- A. In all arrest cases, the Arresting Officer's shall interview arrested persons and prepare a Prisoner Debriefing Form during processing. If a prisoner makes an incriminating statement the prisoner will be advised of his/her Miranda Warning before the interview continues.
- B. When any information is obtained, as a result of the use of this system, the interviewing officer will prepare a report using attached Debriefing Form along with a supplement report further identifying and explaining the information received. Officers will also note any immediate follow-up or background information they completed to confirm the informant's reliability.
- C. Officers will pull these forms from arrest folders and channel them to the assigned Sergeant. The assigned Sergeant or his designee will review the form, evaluate the information and direct or assign an officer to perform a follow-up investigation. If the information obtained pertains to another jurisdiction, the assigned Sergeant will forward this information to the appropriate contact at these agencies. The assigned Sergeant will request that this agency notify him of the results of the investigation of this information. Recognition of officers involved will be addressed, if applicable.
- D. Officer assigned to follow-up investigations will report the results of his follow-up to his immediate Supervisor by returning completed supplement reports. These reports will be turned over to the assigned Sergeant to be filed for future reference. In the event of an arrest or recovery of property, all necessary follow-up or supplement reports will be completed by the Investigating Officer.

- E. The Investigating Officer who records successful results attributed to this system will contact the assigned Sergeant, who in turn will ensure that the prosecutor handling the case is advised of prisoner's cooperation and assistance.
- F. In order to maintain the confidentiality of this information and to protect the anonymity of the informant, all completed questionnaires and follow-up forms will be maintained in a secure location in the assigned Sergeant's Office. This information will be made available to all personnel only upon request to the assigned Sergeant.



Jeffry Holmes,
Chief of Police

**Walden Police Department
Arrestee Debriefing Form**

Arrestee's Name: _____

Address: _____

Telephone: (h) _____ (c) _____ (w) _____

Date of Arrest: _____ Charges: _____

Officer's Statement to Arrestee: I am _____ of the Village of Walden Police Department. You have been advised of your rights in connection with your arrest. I would like to ask you some questions which have nothing to do with the crime / offense for which you have been arrested. I make no promises of special consideration with respect to the offense for which you were arrested. However, I will advise the prosecutor / Assistant District Attorney of your cooperation in response to the following questions:

- | | Yes | No |
|--|-----|-----|
| 1. Do you know about anyone committing Robberies? | () | () |
| 2. Do you know about anyone who is committing Burglaries? | () | () |
| 3. Do you know anyone who possesses or is selling stolen property? | () | () |
| 4. Do you know about anyone breaking into cars? | () | () |
| 5. Do you know about anyone stealing cars? | () | () |
| 6. Do you know about anyone or business that is buying stolen Property? | () | () |
| 7. Do you know about anyone who is stealing bicycles? | () | () |
| 8. Do you know about anyone who is selling guns? | () | () |
| 9. Do you know anyone who has an illegal firearm? | () | () |
| 10. Do you know the whereabouts of anyone who is wanted by the police? | () | () |
| 11. Do you have any information about the possession or sales of illegal drugs? | () | () |
| 12. Would you like to have a Police Officer or Detective contact you at a later time and talk with you further about the information you have? | () | () |

() *No information was given by the arrestee or the arrestee was not cooperative.*

**** Please use the narrative sheet provided to explain any affirmative answers to above questions ****

