

Oregon Health Policy Board (OHPB)
Annual Retreat | April 5 – 6, 2022
Action Items Log

#	Action Item	What does this look like?	Next Steps	Status
1	Update OHPB Committee priority to be action oriented	New language: Empowering Committees of the Board	Include in OHPB communication and materials	Completed
2	Support Committee and Board members with tools, knowledge and access to fully participate as an effective member	Committee Membership Workgroup's project deliverables include guidance on onboarding materials and trainings to support new members and guidance for continued ongoing member relationship building and support	Communicate need to Committee Membership Workgroup	Started
3	Revisit Member Survey recommendations from Committee Membership Workgroup presented at April 5 OHPB Retreat	<ul style="list-style-type: none"> Adopt member survey for all new members of OHPB and OHPB Committees; Staff to use survey results in gap analysis for committee recruitment Offer an annual opportunity for members to update survey responses Provide annual member survey analysis to OHPB - OHPB to assess progress 	OHPB to revisit recommendations (listed below) at May 2, 2022 meeting for consideration and adoption.	Started
4	Pace OHA Health Equity Work and provide coverage support to OHA Leadership	OHPB staff will gather additional details about the request, OHPB's roles and next steps.	Bring to future OHPB meeting for further discussion of implementing request	Started
5	Include Task Force on Universal Health Care in OHA Road Map	Include the work and future recommendations and considerations in the OHA road map as it complements many access, coverage and affordability issues addressed by workflows already included.	Added to slide deck for future presentations	Complete

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6	Committees should address how their work supports the OHA 2030 goal & what barriers they are experiencing	These questions will be included in future Committee Digest quarterly updates provided to OHPB	Add to Quarter 3 Digest template	Not Started
7	Develop process for charging Committees with work	Need an open and collaborative process for OHPB and its Committees to take on new work	Discuss as part of retreat debrief at May OHPB meeting or May chairs planning meeting	Not started
8	OHPB Educational Webinars should allow questions and comments from OHPB Committee members (not just OHPB members)	Staff will incorporate suggestion into future webinars (pending time and agreement from presenters)	Incorporate at next education webinar (date is TBD)	Ongoing
9	OHPB Committees should have a universal charter	Who will lead this work? What should be included in the charter?	Discuss at OHPB Retreat Debrief	Not Started
10	OHPB should develop a succession process for preparing and supporting future members in leadership positions	Long term planning to support and transition OHPB leadership roles (i.e., chair and vice chair).	Discuss at OHPB Retreat Debrief or weekly chairs planning meetings in May	Not Started
11	Continue creating opportunities for OHPB and Committee members to build relationships and discuss work	OHPB could move its annual retreat to Summer and then repurpose its December and/or January meetings to create space for OHPB and Committee member discussions	Discuss at OHPB Retreat Debrief or weekly chairs planning meetings in May	Not Started
12	How does OHPB continue to reflect and consider the Equity Triangle / Iceberg in our work?	Include triangle/iceberg in OHPB's guiding principles for decision-making document ? OHPB and Committee charters? Include branding visual on OHPB meeting materials?	Discuss at OHPB Retreat Debrief or weekly chairs planning meetings in May	Not Started