

Rush Exam Grading Request Form

Complete the fields below and then submit the form using the information below.

Student Information – Print or Type

UT EID:			
Name:			
Last	First	M.I.	
Address:			
Street		Apt. #	
City		State	ZIP
Email:			
Phone: ()			

Payment

<input type="checkbox"/> Check/Money Order: Payable to The University of Texas at Austin.
<input type="checkbox"/> Credit Card: <input type="checkbox"/> Discover <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> AMEX
Name on Card
Account Number
Expiration Date
Authorized Signature

Rush Grading for Course Final Exam(s)

Complete this section to indicate the course final exam(s) for which you would like to expedite the grading process.

Course Final Title	Cost
# of Final Exams: _____ x \$35.00	\$

Rush Grading for Credit by Exam(s)

Complete this section to indicate the credit by exam(s) for which you would like to expedite the grading process.

Credit by Exam Title	Cost
# of Credit by Exams: _____ x \$35.00	\$

Grade Report Results

Exam rush grading requests will be processed within 2 business days. Results can be pickup at our office, sent by mail, or emailed. Please select your preference and complete the Grade Results Delivery Site Information section on the right side.

☐ **Send by Regular Mail**
☐ **Send by FedEx** (additional \$30.00 fee)
☐ **Hold for Pickup**
☐ **Email to Institution**

Grade Results Delivery Site Information

Name of Institution:
Address:
Street Apt. #
City State ZIP
Educator's Name:
Email (Required):
Educator's UTEID: (Required to email results. Obtain a UT EID at www.utexas.edu/eid .)

Contact Information

Mail: UT High School P.O. Box 7700 Austin, TX 78713-7700	Physical Address: UT High School Development Office Bldg. 2901 North IH-35, Suite 2.200 Austin, Texas 78722	Email: Scan and send as an email to edservices@austin.utexas.edu	Phone: (866) 361-UTHS (512) 232-5000	Fax: (512) 471-7853
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