

## NWCCU REPORTS | BASIC INSTITUTIONAL DATA FORM

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Information and data provided in the institutional self-evaluation are usually for the academic and fiscal year preceding the year of the evaluation committee visit. The purpose of this form is to provide Commissioners and evaluators with current data for the year of the visit. After the self-evaluation report has been finalized, complete this form to ensure the information is current for the time of the evaluation committee visit. Please provide a completed copy of this form with each copy of the self-evaluation report sent to the Commission office and to each evaluator. This form should be inserted into the appendix of the self-evaluation report (see the guidelines).

### Institutional Information

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**Name of Institution:** Capilano University

Mailing Address: 2055 Purcell Way  
Address 2: \_\_\_\_\_  
City: North Vancouver  
State/Province: British Columbia  
Zip/Postal Code: V7J 3H5  
Main Phone Number: 604-986-1911  
Country: Canada

#### Chief Executive Officer

Title (Dr., Mr., Ms., etc.): Mr.  
First Name: Paul  
Last Name: Dangerfield  
Position (President, etc.): President  
Phone: 604-984-4933  
Fax: \_\_\_\_\_  
Email: pdangerfield@capilanou.ca

#### Accreditation Liaison Officer

Title (Dr., Mr., Ms., etc.): Mr.  
First Name: Toran  
Last Name: Savjord  
Position (President, etc.): Vice President, Strategic Planning, Assess  
Phone: 604-990-7937  
Fax: \_\_\_\_\_  
Email: tsavjord@capilanou.ca

#### Chief Financial Officer

Title (Dr., Mr., Ms., etc.): Ms.  
First Name: Tally  
Last Name: Bains  
Position (President, etc.): Director, Finance (Interim CFO)  
Phone: 604-983-7569  
Fax: \_\_\_\_\_  
Email: tallybains@capilanou.ca

## Institutional Demographics

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### Institutional Type *(Choose all that apply)*

Comprehensive

Specialized

Health-Centered

Religious-Based

Native/Tribal

Other (specify): \_\_\_\_\_

### Degree Levels *(Choose all that apply)*

Associate

Baccalaureate

Master

Doctorate

If part of a multi-institution system,  
name of system: \_\_\_\_\_

### Calendar Plan *(Choose one that applies)*

Semester

Quarter

4-1-4

Trimester

Other (specify): \_\_\_\_\_

### Institutional Control *(Choose all that apply)*

City  County  State  Federal  Tribal

Public

OR

Private/Independent

Non-Profit

OR

For-Profit

**Students** (all locations)

**Full-Time Equivalent (FTE) Enrollment** (Formula used to compute FTE: IPEDS)

Official Fall: 2019 (most recent year) FTE Student Enrollments

| Classification   | Current Year: <u>2019-20</u> | One Year Prior: <u>2018-19</u> | Two Years Prior: <u>2017-18</u> |
|------------------|------------------------------|--------------------------------|---------------------------------|
| Undergraduate    | 2596.5                       | 2397.4                         | 2343.4                          |
| Graduate         | 15.1                         | 13.4                           | 12.1                            |
| Professional     | NA                           | NA                             | NA                              |
| Unclassified     | 214.3                        | 186.2                          | 105.3                           |
| Total all levels | 2825.9                       | 2597.0                         | 2460.8                          |

**Full-Time *Unduplicated* Headcount Enrollment.** (Count students enrolled in credit courses only.)

Official Fall: 2019 (most recent year) Student Headcount Enrollments

| Classification   | Current Year: <u>2019-20</u> | One Year Prior: <u>2018-19</u> | Two Years Prior: <u>2017-18</u> |
|------------------|------------------------------|--------------------------------|---------------------------------|
| Undergraduate    | 7448                         | 6907                           | 6623                            |
| Graduate         | 30                           | 36                             | 37                              |
| Professional     | NA                           | NA                             | NA                              |
| Unclassified     | 464                          | 410                            | 264                             |
| Total all levels | 7912                         | 7317                           | 6887                            |



**Faculty** (all locations)

**Mean Salaries and Mean Years of Service of Full-Time Instructional and Research Faculty and Staff.** Include only full-time personnel with professional status who are primarily assigned to instruction or research.

| Rank                                  | Mean Salary | Mean Years of Service |
|---------------------------------------|-------------|-----------------------|
| Professor                             |             |                       |
| Associate Professor                   |             |                       |
| Assistant Professor                   |             |                       |
| Instructor                            | 85524       | 16.1                  |
| Lecturer and Teaching Assistant       |             |                       |
| Research Staff and Research Assistant |             |                       |
| Undesignated Rank                     |             |                       |

## **Institutional Finances**

**Financial Information.** Please provide the requested information for each of the most recent completed fiscal year and the two prior completed fiscal years (three years total).

Please attach the following as separate documents submitted with the Basic Institutional Data Form

- Statement of Cash Flows
- Balance Sheet – collapsed to show main accounts only; no details
- Operating Budget
- Capital Budget
- Projections of Non-Tuition Revenue

### **NOTE:**

Documents in Appendices labeled:

- [Institutional Finances\\_year ended 2018-03-31 Capilano University](#)
- [Institutional Finances\\_year ended 2019-03-31 Capilano University](#)
- [Institutional Finances\\_year ended 2020-03-31 Capilano University](#)

## New Degree/Certificate Programs

Substantive Changes (Including NEW and change to EXISTING Programs) planned for 2020-2024 approved by the institution's governing body.

| Substantive Change | Certificate/Degree Level                 | Program Name   | Discipline or Program Area   |
|--------------------|--|--|--|
| New                | Diploma                                  | Sechelt Nation Language and Culture diploma                    | Access & Academic Preparation  |
| New                | Diploma                                  | Diploma in XR Design   Spatial Computing                       | Cross-unit proposal including: Design in Visual Communication, Motion Picture Arts, Science, 2D Animation & Visual Development, 3D Animation for Film & Games, Digital Visual Effects, and Engineering |
| New                | Diploma                                  | Lil'wat Nation Language & Culture diploma                      | Access & Academic Preparation  |
| New                | Post Baccalaureate Diploma & Certificate | Post Baccalaureate Diploma & Certificate in Social Innovation  | Cross-unit proposal including: Visual Communication & Design, Social Sciences, and Business  |
| New                | Post Baccalaureate                       | Post Baccalaureate Certificate in Data Science                 | Cross-unit proposal including: Statistics, Computer Science and Mathematics  |
| New                | Masters                                  | Masters in Public Administration                               | Public Administration  |
| New                | Post Baccalaureate                       | Post Baccalaureate in Motion Picture Industry Business Affairs | Motion Picture Arts  |
| New                | Bachelor                                 | Bachelor of Digital Media and Creative Management              | Motion Picture Arts  |
| New                | Minor                                    | Minor in Cinema Studies  | Motion Picture Arts  |
| New                | Major                                    | Bachelor of Arts with a Major in Applied Social Justice        | Cross-unit proposal including: Community Development, Communications, Humanities, and Social Sciences  |
| New                | Bachelor                                 | Bachelor of Digital Animation and Visual Effects               | Cross-unit proposal including: Digital Visual Effects and 3D Animation for Film and Games  |
| New                | Major                                    | Bachelor of Science with a Major in Life Sciences              | Cross-unit proposal including: Biology and Chemistry   |
| New                | Major                                    | Bachelor of Science with a Major in Applied Clean Technology   | Cross-unit proposal including: Chemistry, Physics and Data Science   |
| New                | Minor                                    | Bachelor of Science with a Minor in Data Science               | Cross-unit proposal including: Statistics, Computer Science and Mathematics  |
| New                | Minor                                    | Minor in Sociology   | Sociology  |

## New Degree/Certificate Programs

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| Substantive Change | Certificate/Degree Level | Program Name  | Discipline or Program Area   |
|--------------------|--------------------------|---|--|
| New                | Major                    | Bachelor of Arts, Major in Environmental Studies  | Cross-unit proposal including: Biology and Geography with additional participation from Interdisciplinary Studies and the Social Sciences. |
| New                | Bachelor                 | Bachelor of Science - General   | STEM   |
| New                | Major                    | Bachelor of Arts with a Major in Psychology   | Psychology   |
| New                | Major, Minor             | Major & Minor in Writing & Literature   | English  |
| Change             | Minor                    | Minor in Business   | Business   |
| Change             | Concentration            | Bachelor of Motion Picture Arts - Producing concentration   | Motion Picture Arts  |
| Change             | Concentrations           | Bachelor of Legal Studies (Paralegal) - Contracts Management and Indigenous Rights concentrations | Legal Studies  |
| Change             | Minor                    | Minor in Communications   | Communications   |





