

INDEPENDENT RESIDENT CHECKLIST

For residency purposes, an “independent person” is defined as one in his or her majority (eighteen years of age or older) or an emancipated minor, whose predominant source of income is his or her own earnings or income from employment, investments, or payments from trusts, grants, scholarships, commercial loans, or payments made in accordance with court order. An independent person must provide more than half of his or her support during the 12 months immediately prior to the date that classes begin for the semester for which resident status is requested. An independent person cannot claim the domicile of another individual as their own for the purposes of establishing intent to become a South Carolina resident. An independent person must have established his or her own domicile for twelve months prior to receiving instate tuition and fees. An independent person cannot be claimed as a dependent or exemption on the federal tax return of his or her parent, spouse, or guardian for the year in which resident status is requested.

****This checklist is a general guide. We reserve the right to ask for more documentation if necessary****

- ☐ Completed & signed Residency Petition Application.

SC DRIVERS LICENSE AND VEHICLE REGISTRATION CARD(S)

- ☐ Copy of student’s driver’s license (if issue date on license is less than a year old, please provide copy of your 3-year driving record from the SC DMV)
- ☐ Copy of vehicle registration for all vehicles that you are in full or partial ownership of this includes motorcycles and mopeds (title of vehicle or vehicle taxes will NOT suffice)
- ☐ If registrations were recently renewed, please provide a prior registration, tax receipt, or a copy of your plate history from the SC DMV. This must be requested from the DMV and can only be received by mail.
- ☐ If the vehicle was purchased less than 1 year ago, provide the Purchase Agreement or Bill of Sale for the vehicle

PROOF OF SC DOMICILE

- ☐ If renting, please provide a copy of rental agreement for past and current year
- ☐ If you own your home, please provide a copy of the closing statement or deed on house
- If you own property out-of-state, please provide a copy of the state property taxes verifying that you are not claiming homestead exemption in that state

TAXES

- ☐ Student’s most recent Federal 1040 pages 1 & 2
- ☐ Student’s most recent SC tax returns (all pages) If you filed as Non-Resident or Part-Year Resident, provide NR/ PY schedule. If filed taxes in more than one state, provide taxes from both states
- ☐ If you filed for tax extension or non-filing status, provide a copy of the extension you filed or obtain statement from IRS about non-filing status

VERIFICATION OF INDEPENDENT STATUS

You will need to prove you have been able to supply more than half of your financial support over the last 12 months. Please provide all the applicable documentation from the list below:

- ☐ Copy of the most recent paystub you’ve received
- ☐ If you used financial aid from a different school last year, please provide documentation
- ☐ If you have used funds from a trust or an inheritance you will have to provide statements, highlighting the funds you’ve taken out to pay for your expenses in the last year