

Independent Major Approval Form

For New Undergraduate Independent Majors

Email completed form to registrar@northeastern.edu

Phone: 617.373.2300 • Fax: 617.373.5351 • www.northeastern.edu/registrar

Instructions:

1. Before completing this form, please review guidelines for independent majors at www.northeastern.edu/registrar/major-2.html.
2. The student must arrange a meeting with his or her faculty mentors from the disciplines represented in the independent major. At this meeting, they will plan the independent major curriculum, consider NUPath requirements, and complete part 2 of this form. The faculty mentors will confirm their commitment to mentoring the student through the program by signing on part 3 of the form.
3. After this meeting, the primary faculty mentor will complete part 4 of this form (with the final college-level approval in part 3 to be completed later), and send the form to the home college for approval by the college curriculum committee or other appropriate group.
4. After review and approval, the home college will confirm approval by signature in part 3, and then submit the new independent major to the Registrar's Office via the Curriculum Requirements Form for New Undergraduate Independent Majors (www.northeastern.edu/registrar/prog_frm_rqmts_indep.doc).

PART 1: To be prepared by student

Date submitted _____ Student name _____

NUID _____ E-mail address _____

Proposed name of the independent major _____

Disciplines involved in the independent major:

Discipline 1 _____

Discipline 2 (if applicable) _____

Discipline 3 (if applicable) _____

PART 2: To be prepared by mentors for independent major in consultation with student

Faculty member designated as primary mentor
for independent major and department (please print) _____

Second faculty member designated as mentor
for independent major and department (please print) _____

Third faculty member (if applicable) designated as mentor
for independent major and department (please print) _____

Home college for the independent major _____

Degree designation for the independent major (e.g., BA, BFA, BS) _____

Date of meeting between student and all faculty mentors _____

PART 3: Signatures indicating discipline-level approval of independent major

Signature/Date, Primary Faculty Mentor (required)

Signature/Date, Faculty Mentor (required)

Signature/Date, Faculty Mentor (if applicable)

Approval of Home College Dean

PART 4: Curriculum requirements (to be determined at group meeting and completed by primary advisor)

Please attach a proposal containing the following items:

- A statement of the central concept around which the independent major is organized and a rationale for the major, including a discussion of why existing programs are inadequate to the student's purpose and how the proposed major meets the student's educational, professional, or personal goals
- A list of courses, including names, numbers, prerequisites and frequency of offering (if known), and a breakdown of the introductory, intermediate, and advanced courses included in this list
- A statement of the manner in which the requirements of the university core are fulfilled (and, if applicable, BA Core requirements)
- A list of courses (including numbers, names, and grades) already taken that will apply to the major or to the university core (and BA Core, if applicable) requirements
- A student transcript
- A calendar for completion of the degree