

Emergency Rent Assistance (ERA) Fund Document Checklist

- City of Phoenix residency (one of the following)
 - a. Driver's license
 - b. Work or school ID
 - c. Public benefit award letter
 - i. Supplemental Nutrition assistance Program (SNAP) award letter
 - ii. Temporary Assistance for Needy Families (TANF) award letter
 - d. Utility bill
 - e. Lease agreement
 - f. Other reasonable sources

- Proof of all gross income for the last thirty (30) days (from _____ to _____), including:
 - a. Current year Social Security award letters
 - b. Paystubs
 - c. Self-Employment Ledger
 - d. Child Support
 - e. Other sources of income

- Proof of financial impact caused by COVID 19 pandemic. Verification/documentation could include:
 - a. Letter from employer showing:
 - a. Termination of employment or reduced hours
 - b. Medical documentation from a doctor
 - c. Childcare costs that were paid

- Current Lease agreement

- Proof of identity
 - a. Driver's license
 - b. Work or school ID
 - c. ID card from health benefits or social service program
 - d. Voter registration card
 - e. Birth certificate
 - f. Family census card
 - g. Other reasonable sources

- Current utility bills
 - a. City of Phoenix water
 - b. SRP
 - c. APS
 - d. SW Gas

- Eviction, 5-day notice, or late statement from property manager or landlord.

- W9** For Landlord with tax ID#, contact information, name phone number, mailing address,