



Fall 2022 Confirmation Checklist

Application Step 1

*Apply for Admission
and Financial Aid*

- ☒ Be Admitted to Clark Atlanta University
- ☐ Apply for Financial Aid through the 2022-23 FAFSA (www.studentaid.gov)
- ☐ Retain your acceptance letter with your 900# and PIN.

Consideration Step 2

*Determine if CAU is
a good financial fit
and feels like home.*

- ☐ Log into BannerWeb beginning February 15, 2021 to check your financial aid (detailed instructions on back)
- ☐ Accept or Decline Financial Aid Awards in BannerWeb.
- ☐ Join us for a tour or virtual event:
<https://www.cau.edu/apply-admissions/campus-visit.html>

Commitment Step 3

*Indicate your intent
to enroll at CAU.*



- ☐ Pay the **NONREFUNDABLE \$475 confirmation fee by May 1, 2022.**
- ☐ Establish your CAU email (1 week after paying fee).
- ☐ Apply for campus housing beginning April 1, 2022 ***after completing all previous steps.***

Move in Date
TBA
First Day of
Class TBA

Further detailed instructions will be sent to students after they have committed to the University by paying the nonrefundable confirmation fee.

Viewing/Accepting your Financial Aid

- Navigate to www.cau.edu
- Scroll down to bottom of page and click on Banner Web
 - Click "Enter Secure Area"
 - Enter your User ID (Student ID) and PIN number (in Acceptance letter) to review your financial aid status/award
 - Select "Student Services & Financial Aid", select "Financial Aid"
 - Select, "My Award Information"
 - Select "Award By Aid Year," select appropriate school year from the drop down menu and click Submit
 - Select the tab "Accept Award Offer" and continue on the page to either Accept or Decline full or partial amounts of your financial aid; then click the Submit button to finalize your decision.
 - If you DO NOT see an award, you may have been selected for financial aid verification:
 - Select Student Services & Financial Aid > Financial Aid > My Eligibility > Student Requirements > By Aid Year
 - You can download required documents: www.cau.edu/financialaid/documents-and-forms.html

Paying the Non-Refundable Confirmation Fee

- Navigate to www.cau.edu
- Scroll down to bottom of page and click on Banner Web
 - Click "Enter Secure Area"
 - Enter your User ID (Student ID) and PIN number (in Acceptance letter) to review your financial aid status/award
 - Select "Student Services & Financial Aid", select "Student Records"
 - Select, "Confirmation Fee"
 - You will be directed to the Payment Portal and use your 900# and PIN once more to login.
 - Click "Make Payment" at the top of the screen when you log in
 - Select the plus sign and change the amount you will pay from \$0.00 to \$475.00 and click continue. Verify that the total is correct.
 - Select a credit or debit card as your method of payment, and enter your card details. You have the option of saving this card for future payments. Select continue.
 - If all payment details are correct, submit payment. Once the payment has processed, a receipt will populate on the screen and you will receive an email confirming payment. Also there is an option to print the confirmation.
 - If you do not want to pay the confirmation fee online, you can mail your cashier's checks or money orders payable to **Clark Atlanta University. Please include your Student ID (900#)**. Payments can be mailed to:

Clark Atlanta University
Office of Student Accounts
223 James P. Brawley Dr. SW
Atlanta, GA, 30314

If you have questions or difficulty making payments, please contact the Office of Student Accounts at (404) 880-8033.