

Change to personal details form

- This is a digital form you can complete on your own device -

1. TICK THE RELEVANT BOX TO CONFIRM YOUR CHANGE REQUEST AND CHECK THE REQUIRED DOCUMENTATION

Update your legal name after an official change

Photo ID in former name and proof of name change required

Correction to your legal name or date of birth

Valid photo ID required

Update preferred given name, personal (gender) identifier or title

No additional documentation required

Visit go.unimelb.edu.au/id2s to view the documentation requirements.

View documentation
requirements here

2. FILL IN THE RELEVANT SECTIONS BELOW:

Student number:

Date of Birth:
(DD/MM/YYYY)

FORMER/INCORRECT NAME DETAILS

Given name:

Middle/other
given names:

Family name:

CURRENT NAME DETAILS

Given name:

Middle/other
given names:

Family name:

Preferred given
name (optional):

TITLE

Mr Ms Miss Mrs Dr Mx No title preferred Other (please specify):

PERSONAL IDENTIFIER

Man or male Woman or female Non-binary [I/They] Use a different term Prefer not to say

3. (OPTIONAL) REQUEST YOUR UNIVERSITY EMAIL ADDRESS TO BE UPDATED TO REFLECT YOUR UPDATED NAME

Yes, please change my University email account to reflect my updated name.

4. COMPLETE THE DECLARATION

By submitting this form, I declare that I have provided the required documents and authorise University of Melbourne staff to update my details.

Date:
(DD/MM/YYYY)

Name:

5. SUBMIT YOUR REQUEST

Go to the 'Change to personal details' page to submit your request: go.unimelb.edu.au/id2s

Submit your
request here