

TANKS ARTS CENTRE

WORKSHOP ENQUIRY FORM



Workshops delivered at the Tanks Arts Centre are considered a strong part of the Tanks' overall public program. From yoga to steel pans, to aerial and circus lessons, to samba and more, they are all part of the Tanks family and the Tanks brand.

If you would like to facilitate a workshop series of your own and be part of the life at the Tanks Arts Centre, please complete this form. Your application will then be assessed by the Tanks Artistic Programming Team for availability of time, space and against our vision for the program:

AFFORDABLE AND HEALTHY - SOCIAL AND CULTURAL - LEARNING AND EXCHANGE

1. Applicant's Details

Applicant Name:			
Company Name:			
Postal Address:			
Email Address:			
Mobile:		Website:	

2. Workshop Details

Workshop Description:			
Preferred Date:		Preferred Time:	
Minimum Number of Participants:		Maximum Number of Participants:	
Does the workshop need to be indoors, outdoors, either or both?			
Approximate floor space required (in square metres):			
Who are the participants (your targeted audience)?			
What sort of fees will you be charging the participants, if any?			
Will any part of this workshop be open to the public?	Yes	No	
How does your workshop contribute to the overall program of events at Tanks?			
Will this workshop have a presentation outcome at the Tanks?	Yes	No	If Yes, what?
What equipment will you need? (Eg. Chairs, tables, sound system and microphone, projector, screen, staging, garbage bins, etc. – extra fees apply)			
What equipment will you provide (if any)? [Please note, all electrical equipment must be tested and tagged]			

How will the workshop be administered in terms of enquiries, registrations and payments?
(This generally needs to be managed by the workshop facilitator).

Do you have public liability insurance?

Yes

No

If Yes, please advise your PLI number:

3. Support Materials Required

Please provide a description of your/facilitator's experience in presenting this workshop:

Do you have any YouTube footage?

Yes

No

Do you have any testimonials? If Yes, please provide.

Yes

No

Please attach any applicable photos of your workshop.

4. Website Listing

For the Tanks website, please supply a 20-word description of your workshop:

Please include one quality JPEG image for the website.

5. Enquiry Lodgement Details

For all enquires, bookings and lodgement of this form please contact:

Email: tanksvenues@cairns.qld.gov.au

Phone: 07 4032 6650

Address: Tanks Arts Centre, 46 Collins Avenue, Edge Hill, Qld, 4870



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