



# SPECIAL INSPECTION AGREEMENT

PROJECT ADDRESS: \_\_\_\_\_

APPLICATION NO.: \_\_\_\_\_

## PART 1 – STATEMENT OF SPECIAL INSPECTIONS

In accordance with the Oregon Structural Specialty Code (OSSC) 1704.3.1, the Registered Design Professional (RDP) shall prepare and submit a special inspection and structural observation program. The RDP shall confirm that the special inspections and structural observations noted below are indicated on the approved plans. Additionally, the special inspection agencies, contractor, owner, and RDP shall comply with the duties and responsibilities outlined in the City of Eugene Special Inspection Program (SIP), which is available to be viewed at [www.eugene-or.gov](http://www.eugene-or.gov). This agreement denotes general areas of construction requiring special inspection. See the approved plans for more specific requirements.

**BEFORE A PERMIT CAN BE ISSUED:** The RDP shall complete Part 1 of this agreement and verify all acknowledgements in Parts 2 and 3 are completed. (OSSC 107.1, 1704.2.3)

**PRIOR TO THE START OF CONSTRUCTION:** Special inspection agencies shall provide written documentation to the Building Official demonstrating the competence and relevant experience or training of the special inspectors who will perform the special inspections and tests during construction. See the SIP for more information. (OSSC 1704.2.1)

**DURING CONSTRUCTION:** The Special inspector shall observe and document the work for conformance with the building department approved plans and specifications and applicable workmanship provisions of the OSSC. Reports and certificates shall be submitted to the Building Official. (OSSC 1704.2.4 and 1704.5)

**PRIOR TO RECEIVING FINAL INSPECTION:** A final summary report shall be submitted to the Building Official. The summary shall include a statement that all items requiring special inspection or testing were fulfilled, reported and, to the best of the inspectors' knowledge, in conformance with the building department approved plans, specifications, approved change orders and applicable workmanship provisions of the OSSC. (OSSC 1704.2.4)

### SPECIAL INSPECTION AND TESTING:

- |   |   |
|---|---|
| <input type="checkbox"/> Fabricated Items (1704.2.5/1705.11)      | <input type="checkbox"/> Helical Pile Foundations (1705.9/1705.10)            |
| <input type="checkbox"/> Steel Construction (1705.2)              | <input type="checkbox"/> Sprayed Fire-resistant Materials (1705.15)           |
| <input type="checkbox"/> Concrete Construction (1705.3)           | <input type="checkbox"/> Mastic and Intumescent Fire-rest. Coatings (1705.16) |
| <input type="checkbox"/> Masonry Construction (OSSC 1705.4)       | <input type="checkbox"/> EIFS (1705.17)                                       |
| <input type="checkbox"/> Wood Construction (1705.5)               | <input type="checkbox"/> Fire-Resist Penetrations and Joints (1705.18)        |
| <input type="checkbox"/> Soils (1705.6)                           | <input type="checkbox"/> Smoke Control (1705.19)                              |
| <input type="checkbox"/> Driven Deep Foundations (1705.7/1705.10) | <input type="checkbox"/> Sealing of Mass Timber (1705.20)                     |
| <input type="checkbox"/> CIP Deep Foundations (1705.8/1705.10)    | <input type="checkbox"/> Concrete Expansion / Adhesive Anchors (1705.1.1)     |

#### **Seismic Resistance (1705.12/1705.13):**

- |   |  |
|---|--|
| <input type="checkbox"/> Structural Steel (1705.13.1/1705.14.1) | <input type="checkbox"/> Sprinkler Clearance (1705.13.6 item 6)          |
| <input type="checkbox"/> Structural Wood (1705.13.2)            | <input type="checkbox"/> Steel Storage Racks (1705.13.7)                 |
| <input type="checkbox"/> Cold-formed Steel (1705.13.3)          | <input type="checkbox"/> Seismic Isolation Systems (1705.13.8/1705.14.4) |
| <input type="checkbox"/> Seismic System (1705.13.4/1705.14.3)   | <input type="checkbox"/> CFS Special Bolted Moment Frames (1705.13.9)    |
| <input type="checkbox"/> Architectural Components (1705.13.5)   | <input type="checkbox"/> Nonstructural Components (1705.14.2)            |
| <input type="checkbox"/> M/E/P Anchorage (1705.13.6 items 1-5)  |  |

**List additional special inspections (1705.1.1):**

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## **STRUCTURAL OBSERVATION:**

Prior to the commencement of observations, the structural observer shall submit to the Building Official a written statement identifying the frequency and extent of structural observations. At the conclusion of the work included in the permit, the structural observer shall submit to the Building Official a written statement that the site visits have been made and identify any reported deficiencies which, to the best of the structural observer's knowledge, have not been resolved. (OSSC 1704.6)

**List structural observations and the stages at which they are to occur (1704.6.1-1704.6.3):**

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\_\_\_\_\_  
Registered Design Professional's Name

\_\_\_\_\_  
Registered Design Professional's Signature

\_\_\_\_\_  
Date

## **PART 2 – OWNER'S ACKNOWLEDGEMENT**

Owner, or owner's authorized agent, hereby acknowledges that he/she shall employ the special inspection agencies and/or structural observer identified below who shall provide the special inspections or structural observations specified above during construction. (OSSC 1704.2)

\_\_\_\_\_  
Owner's Name

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Inspection Agency A's Name

\_\_\_\_\_  
Inspection Agency A's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Inspection Agency B's Name

\_\_\_\_\_  
Inspection Agency B's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Inspection Agency C's Name

\_\_\_\_\_  
Inspection Agency C's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Structural Observer's Name

\_\_\_\_\_  
Structural Observer's Signature

\_\_\_\_\_  
Date

## **PART 3 – CONTRACTOR'S ACKNOWLEDGEMENT**

Contractor hereby acknowledges that he/she has received, read, and understands the Special Inspection Agreement and City of Eugene Special Inspection Program. (OSSC 1704.4)

\_\_\_\_\_  
Contractor's Name

\_\_\_\_\_  
Contractor's Signature

\_\_\_\_\_  
Date