

# Single Trip Form

All blanks must be accurately completed and legible. Incomplete forms may be returned



799 Roosevelt Road, Bldg 4, Suite 200  
Glen Ellyn, IL 60137  
Phone: (630) 403-3210  
Fax: (630) 873-1440

Member Name: \_\_\_\_\_

Member ID/ RIN: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Requestor's Name \_\_\_\_\_ Today's Date \_\_\_\_\_

Requestor's Relationship/Title \_\_\_\_\_ Call Back Phone No. \_\_\_\_\_

Requesting Organization \_\_\_\_\_ Fax Number \_\_\_\_\_

## Trip Information

Trip Date \_\_\_\_\_ Appt Time \_\_\_\_\_ Pick-up Time \_\_\_\_\_

Reason for Trip:

- Round-Trip
- One-Way
- Other \_\_\_\_\_

## Origin

Identifier/Name \_\_\_\_\_

Phone No. \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip Code \_\_\_\_\_ County \_\_\_\_\_

Referring Dr's Name \_\_\_\_\_

Referring Dr's Phone No. \_\_\_\_\_

## Destination

Identifier/Name \_\_\_\_\_

Phone No. \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip Code \_\_\_\_\_ County \_\_\_\_\_

Medical Provider Name: \_\_\_\_\_

Most Direct Phone No. to Validate \_\_\_\_\_

## Category of Service Options ( Select the most economical category of service that will meet the member's needs)

- |   |  |   |  |
|---|--|---|--|
| <input type="checkbox"/> Private Auto (055)         | <input type="checkbox"/> Service Car (054) OR Taxi (053) | <input type="checkbox"/> Medicare (052) | <input type="checkbox"/> Non-Emergency Ambulance (051) |
| <input type="checkbox"/> Fixed Route<br>(Bus/Train) | ____ Non-Employee Attendant                              | ____ Wheelchair _____ Stretcher         | ____ BLS   |
|   | ____ Employee Attendant                                  | ____ Non-Employee Attendant             | ____ ALS   |
|   |  | ____ Employee Attendant                 | ____ Oxygen/Supplies                                   |

## Agreement and Signature

I understand that if I have given false information or intentionally failed to disclose information, I may be subject to prosecution, criminal, civil, or both. I certify, under penalty of perjury, that the information provided on this form is accurate to the best of my knowledge. I understand for prior approval ambulance transports, a Certificate of Transportation Services (CTS) or an equivalent doctor's statement is required. If First Transit does not receive required documentation prior to the transport, the request will be denied.

Requesting Person's Signature \_\_\_\_\_

Date Signed \_\_\_\_\_