



City of Havelock WATER / SEWER SYSTEM DEVELOPMENT WORKSHEET

SECTION 1 (To Be Completed by the Applicant)

Date: _____

Applicant Information

Applicant Name: _____ Applicant Phone: _____

Applicant Email Address: _____

Project/Site Information

Connection Request: ☐ Water/Sewer ☐ Water ☐ Sewer

Street Address/Location: _____

Description: _____

Structure: ☐ Commercial ☐ Residential

☐ Multi-Unit/No. of Units: _____

Verified by Planning & Inspections Department:

Initial: _____ Date: _____

of Water Meters Applying For: _____ Water Tap Size Type: _____

of Taps/Laterals Applying For: _____ Sewer Tap Size Type: _____

6" Fire Service Line _____ (Yes/No)

**Note: Meter & Transmitter must be purchased by customer
and compatible with City's AMI system.
Licensed Contractor is required to install.**

Verified by Public Utilities Department:

Initial: _____ Date: _____

SECTION 2 (To Be Completed By Public Utilities Dept)

WATER AND SEWER SERVICE VERIFICATION

WATER Service Availability: ☐ Is Available ☐ Is NOT Available

SEWER Service Availability: ☐ Is Available ☐ Is NOT Available

Public Utilities ANALYSIS & COMMENTS:

Public Utilities Signature: _____ **Date:** _____

SECTION 3 (To Be Completed by Finance Dept)

Water and Sewer System Development Fees

For the purpose of this section, tap on or connection fees shall be determined by the date of the payment to the City therefore.

METER #1

WATER SYSTEM
DEVELOPMENT FEE \$: _____

SEWER SYSTEM
DEVELOPMENT FEE \$: _____

METER #1 TOTAL \$: _____

ADDITIONAL FEES \$: _____

Finance Staff: _____

METER #2

WATER SYSTEM
DEVELOPMENT FEE \$: _____

SEWER SYSTEM
DEVELOPMENT FEE \$: _____

METER #2 TOTAL \$: _____

GRAND TOTAL \$: _____

Date: _____

SECTION 4 (To Be Completed by Applicant AFTER Sections 1-3 Have Been Completed)

Acknowledgment and Acceptance of Fee Calculation

"I do hereby acknowledge and accept the calculation of fees presented. I fully understand that the fee schedule is subject to change. Building permits will NOT be issued until water and sewer system development fees are paid and this form is signed."

Applicant Signature: _____ **Date:** _____

COPY OF THIS APPLICATION AND W/S FEE SCHEDULE GIVEN TO APPLICANT FOR RECORD ☐ _____