

For information on search committee composition, please see the [Academic Recruitment Procedures](#).

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Committee Chair:	“Add”, “Remove”, or “No Change”:

[illegible]

Committee Members from a different UCSF department:		
NAME:	DEPARTMENT:	"Add", "Remove", or "No Change":

4. List the "Additional" Search Committee Members* (If no changes are being made to the "core" committee members, you may email your Recruitment [Specialist](#) the updated "additional" members list; approval is not required)

Additional Members:	"Add", "Remove", or "No Change":

*Non-UCSF employees must have OLPPS affiliate access in order to use AP Recruit.

5. Faculty Search Committee Composition Requirement

☐ I confirm that the search committee includes at least **50% underrepresented** minorities or women for **SOM**; at least **25%** minorities or women for **SOP/SOD**; at least **25%** minorities or **men** for **SON**.*
(For recruitment procedures, please refer to the [Academic Recruitment Procedures](#).)

*If the composition of your search committee does not meet the requirement for your school, please contact your school's [Vice Dean/ Associate Dean/ Manager] of Academic Affairs.

FOR SOM FACULTY SEARCHES ONLY:

☐ The search committee composition does not meet the requirement for the School. Reason (required):

Department Chair Approval:**Date:**

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FOR FRESNO RECRUITMENTS ONLY:**Fresno Associate Dean Approval:****Date:**

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In lieu of the signature you may attach this form to an email with confirmation of approval.

-----For Academic Affairs Use Only-----

Vice/Associate Dean Approval*:**Date:**

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***For searches managed by a Dean's Office, VPAA approval is required in place of Vice/ Associate Dean's approval.**