

# *Writing a bio:*

## The K.I.S.S bio questionnaire template

1. Name
2. Job title
3. Your business philosophy or mission statement
4. What are your qualifications? (E.g. education, specialised training, licenses you hold)
5. Explain how you got involved in your particular industry
6. Years of experience
7. List your achievements
8. Mention any awards or special recognition you've received
9. Identify the thing that sets you apart
10. What you like to do for fun