



WEDDING CEREMONY REQUEST FORM

Name of couple: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone Number(s): _____ E-Mail: _____

Date: _____ Ceremony Time: _____ # of Attendees: _____

Requested Venue Location (*please check only one (1) location*):

- Savannah Beach Johnnie Walker Beach Other: _____
 Stango Park 1812 Park Mary Vessel Park Zwaanendael Park
 George H.P. Smith Park Canalfront Park: Arbor, Pavilion, or Green Roosevelt Inlet

Decorations, rental equipment and/or props to be used (*see below*): _____

****Applicant Signature:** _____ **Date:** _____

Please Note:

- ♥ Any decorations, rental equipment, props, flowers and/or chairs must be **hand-carried into and out of all parks and on all beaches**, and be removed directly following the ceremony. Only weighted tents may be used in City parks.
- ♥ Permission is for wedding ceremony use only, not for receptions. Wedding party may request **extra** grass cutting or bathroom cleaning services for the wedding venue for an additional fee.
- ♥ **Amplification of sound must be pre-approved by Lewes City Manager. Please see the Outdoor Amplification Request Form.**
- ♥ Use of alcoholic beverages and tobacco products are prohibited in Lewes parks and on Lewes beaches.
- ♥ Any and all City park/beach rules will apply including parking meters.
- ♥ The applicant agrees to assume all liability for any damages to City property.
- ♥ **There is a \$200.00 non-refundable fee to reserve the location, except for Canalfront Park which is \$400.** Make check payable to the *City of Lewes*, P.O. Box 227, Lewes, DE 19958.

PAYMENT INFORMATION: (*Credit Card Payments can be faxed to: (302) 645-6406*)

<p>Cash</p> <p>Check #</p>	<p>Check</p>	<p>Credit Card: VISA MC DISCOVER</p>	
		<p>Credit Card #: _____</p>	
		<p>Expiration Date: _____</p>	<p>Verification Code: _____</p>
		<p>Name as appears on card: _____</p>	
		<p>Billing Zip Code _____</p>	
		<p>Signature: _____</p>	<p>Date: _____</p>

Effective May 20, 2023, there will be a 2.95% convenience fee per transaction for all credit/debit card payments.

Should you have any questions, please contact City Hall (302) 645-7777 Fax: (302) 645-6406