



CITY OF TWIN FALLS

Engineering Department
203 Main Ave E
P.O. Box 1907
Twin Falls, ID 83303-1907

Phone: 208-735-7248
Fax: 208-736-2641
www.tfid.org

MYLAR SUBMITTAL FORM & CHECKLIST

Date: ___/___/___

Subdivision Name: _____

Contact:

First Name: _____ Last Name: _____

Company: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

E-mail: _____ Phone: _____ Fax: _____

SUBMITTALS

- One (1) Copy of approved Final Plat on mylar
- Parks In-Lieu Contribution payment, if required. Payment amount \$ _____
- Reimbursement payment to City for water and sewer models have been paid
- Copy of Will-Serve letter from City of Twin Falls

Select one of the following:

- Recording prior to completed subdivision construction:
 - Financial guarantee as noted in the Developer's Improvement Agreement
 - Record of notice prohibiting the sale of undeveloped lot(s)
- Recording subdivision with construction completed:
 - Subdivision acceptance from Engineering Technical Inspection
- Recording subdivision with phased construction:
 - Acceptance of completed portion
 - Financial guarantee for undeveloped portion as noted in the Developer's Improvement Agreement
 - Record of notice prohibiting the sale of undeveloped lot(s)

OFFICIAL USE ONLY:

DATE OF SUBMITTAL: _____

ENTERED IN MAGIC: _____

DATE OF ACCEPTANCE: _____

SUBMIT TO LEILA FOR MAYOR'S SIGNATURE: _____

RETURNED TO ENGINEERING DEPARTMENT FOR CITY ENGINEER SIGNATURE: _____

NOTIFY APPLICANT TO PICK UP: _____

RECORDED PLAT RETURNED: _____

SCAN RECORDED COPY AND EMAIL NOTIFICATION TO APPLICABLE ENTITIES: _____