



## CITY OF TWIN FALLS

Engineering Department

203 Main Ave E

P.O. Box 1907

Twin Falls, ID 83303-1907

Phone: 208-735-7248

Fax: 208-736-2641

www.tfid.org

# MYLAR SUBMITTAL FORM & CHECKLIST

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Subdivision Name: \_\_\_\_\_

Contact: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

## SUBMITTALS

- ☐ One (1) Copy of approved Final Plat on mylar
- ☐ Parks In-Lieu Contribution payment, if required. Payment amount \$ \_\_\_\_\_
- ☐ Reimbursement payment to City for water and sewer models have been paid
- ☐ Copy of Will-Serve letter from City of Twin Falls

### Select one of the following:

- ☐ Recording prior to completed subdivision construction:
  - ☐ Financial guarantee as noted in the Developer's Improvement Agreement
  - ☐ Record of notice prohibiting the sale of undeveloped lot(s)
- ☐ Recording subdivision with construction completed:
  - ☐ Subdivision acceptance from Engineering Technical Inspection
- ☐ Recording subdivision with phased construction:
  - ☐ Acceptance of completed portion
  - ☐ Financial guarantee for undeveloped portion as noted in the Developer's Improvement Agreement
  - ☐ Record of notice prohibiting the sale of undeveloped lot(s)

## OFFICIAL USE ONLY:

DATE OF SUBMITTAL: \_\_\_\_\_

ENTERED IN MAGIC: \_\_\_\_\_

DATE OF ACCEPTANCE: \_\_\_\_\_

SUBMIT TO LEILA FOR MAYOR'S SIGNATURE: \_\_\_\_\_

RETURNED TO ENGINEERING DEPARTMENT FOR CITY ENGINEER SIGNATURE: \_\_\_\_\_

NOTIFY APPLICANT TO PICK UP: \_\_\_\_\_

RECORDED PLAT RETURNED: \_\_\_\_\_

SCAN RECORDED COPY AND EMAIL NOTIFICATION TO APPLICABLE ENTITIES: \_\_\_\_\_