



## **Position Request Form**

**Position Title:**

**Position Type:**

**PCN(s):**

**Supervisor:**

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**Please explain why the position must be filled now. (include the impact of not filling the position now):**

**How has the work been accomplished in the absence of this position?**

**Length of time the position has been vacant:**

**Possible alternative(s) to not filling the position:**

**Is full funding available for the requested position(s)?**

\*PeopleAdmin request is still required for system processing.

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