



CITY OF TAVARES
INTERNAL CANDIDATE APPLICATION

The City of Tavares is an equal opportunity employer and affords equal opportunity to all applicants for all positions without regard to race, color, religion, sex, national origin, age, disability, veteran status or any other status protected under local, state or federal laws.

Position(s) Applied For		Date of Posting:	
Current Position:	Current Department:	Current Supervisor:	
Last Name	First	Middle	
Address	City	State	Zip
Home Telephone Number:	Cell Phone Number:	Date of Hire:	

Are you able to perform the essential functions of this job, with or without reasonable accommodation? YES [☐] NO [☐]

(If you have any questions about the functions of the job, please ask the interviewer before answering this question.)

Please describe your current qualifications for the position including education, skill, abilities, work habits and work experience (attach resume if applicable):

Please explain why you are applying for this position:

By signing below, you signify that (1) all information contained above is accurate, (2) that you have read and understand the job posting and (3) that you understand, are able and willing to perform the functions and duties of the position you are applying for.

Employee Signature: _____ **Date:** _____

Human Resources: _____ **Date:** _____