



## APPLICATION FOR PERMIT

### CHARITY FUNDRAISING, ADVERTISING AND ADVOCACY ACTIVITIES

This form is for application of a permit under the City of Rockingham's Public Places and Local Government Property Local Law 2018. All sections of this form must be completed and submitted with the required attachments before this application will be assessed. Please allow a minimum of 21 days for the application to be assessed.

Anyone wishing to conduct a raffle for fundraising must obtain a permit from the Department of Racing Gaming and Liquor prior to lodgement of this permit application.

#### 1. What category best describes your activity in this permit?

- Charity Fundraising
- Advertising (displaying literature for religious, charitable, benevolent, educational information or other like nature)
- Advocacy activities (membership drives and gathering signatures for petitions)

#### 2. Which of the following best describes your application for a permit?

- Renewal
- New Application

3. Applicant Details	
Name of Applicant:	
Registered Business Name:	
ABN Number:	
Residential Address:	
Postal Address:	
Telephone:	Email Address:
Details of assistants to be included on this permit:	

#### 4. Details of Proposed Activity

Location for the Proposed Activity (list all that apply) for example: Kent Street, Rockingham:

Details of type of activity for this permit:

What equipment will you use on the reserve? (Mobile sign board and Literature display).

Proposed days/dates and hours of operation:

Will these activities include taking money (making a financial transaction, signing members up to a class etc.)?

Yes  No



### 5. Site Plan of Proposed Location

\*\*Please prepare a detailed site plan of the location where the proposed activity will take place, please attach a separate document if you require more room (Google maps is fine).



### 7. Checklist for Submission

- All sections of this application form completed
- Copy of current public liability insurance of a sum not less than \$10 million
- Copy of current Charitable Collection License (If applicable)
- Copy of permit from Department of Racing Gaming and Liquor to conduct Standard Lottery (Raffle) – If applicable
- Site plan included for location of activity

### 8. Declaration

I, \_\_\_\_\_ (name of applicant) declare that the information contained in this application is true and correct in every particular.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Do you consent to giving your business contact details out to the public for advertising? Yes  No

#### Office Use Only

Date Received Application: \_\_\_\_\_

Application Approved       Application Refused       Date of Expiry: \_\_\_\_\_