

ABSENCE LETTER

To High Bridge Middle School

Student Name: _____

Grade: _____

Teacher: _____

Date/s of Absence: _____

My child was/will be absent from school on the above date/s due to the following:

ILLNESS

APPOINTMENT INCLUDING MEDICAL/DENTAL

FAMILY REASONS

FAMILY HOLIDAY

OTHER REASON: _____

Parent/guardian signature: _____

Date: _____