

# ABSENCE LETTER

To High Bridge Middle School

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Teacher: \_\_\_\_\_

Date/s of Absence: \_\_\_\_\_

My child was/will be absent from school on the above date/s due to the following:

ILLNESS

APPOINTMENT INCLUDING MEDICAL/DENTAL

FAMILY REASONS

FAMILY HOLIDAY

OTHER REASON: \_\_\_\_\_

Parent/guardian signature: \_\_\_\_\_

Date: \_\_\_\_\_