



Rotating Individual Experience Checklist

The following individual: _____ from school name: _____ will be completing an educational experience at Roper St. Francis Healthcare. Per the attached policy and to ensure the safety of our patients, teammates, and the rotating individual, we require certification that the individual above has had a thorough background check, recent drug screen, and a complete immunization history. Please sign beside each item to confirm that you possess these records and that they are available at any time that Roper St. Francis Healthcare may need to request them.

REQUIREMENTS	SCHOOL OFFICIAL SIGNATURE
Criminal Background Check	
Office of Inspector General (OIG) Excluded Parties Clearance	
General Services Administration (GSA) Excluded Individual/Entities Clearance	
SC Medicaid Exclusion List Clearance	
Hepatitis B Vaccination or Documented Refusal	
Negative Tuberculin Skin Test (TST) * <i>Two-step TST if test is more than 12 months old</i> * <i>One-step TST if test is within the last 12 months</i> * <i>If documented positive TST, there must be documented treatment for TST or TB disease with chest x-ray showing no evidence of active TB infection within the last 6 months</i>	
Documentation of Flu Shot (October-March) <i>If medical contraindication or religious objective, this must be documented on RSFH Teammate Health form and individual may be asked to wear a mask in the presence of patients during designated time period (typically January – March)</i>	
Documentation of Immunity History for Varicella, Rubella, & Rubeola	
Documentation of Negative Drug Screen (9 panel)	
Certification of Liability Insurance in the amounts of at least \$300,000 per person/\$600,000 per occurrence	

(Please Print Below)

SCHOOL OFFICIAL Name: _____

Title: _____

SCHOOL Name: _____

Phone Number: _____