

Production Schedule Checklist

DOES YOUR PRODUCTION SCHEDULE INCLUDE WHEN...	YES	N/A
Pre-event inspections are scheduled with appropriate representatives, such as the City of Chestermere Building Safety Codes Officer, Chestermere Fire Department, Alberta Health Services, etc.	<input type="checkbox"/>	<input type="checkbox"/>
Supplies are delivering, setting up and removing site items such as tents, stages, fencing, lighting, toilets, scaffolding, sound systems, fuel, etc.	<input type="checkbox"/>	<input type="checkbox"/>
Suppliers are bringing event support services on site such as first aid, food/beverage deliveries, ice deliveries, etc.	<input type="checkbox"/>	<input type="checkbox"/>
Utility and irrigation locates are being completed	<input type="checkbox"/>	<input type="checkbox"/>
Spikes/stakes are being driven into the ground	<input type="checkbox"/>	<input type="checkbox"/>
Portable toilets are being serviced	<input type="checkbox"/>	<input type="checkbox"/>
Electrical hook-up is required	<input type="checkbox"/>	<input type="checkbox"/>
Vendors are setting up and taking down	<input type="checkbox"/>	<input type="checkbox"/>
Food service providers are setting up and taking down	<input type="checkbox"/>	<input type="checkbox"/>
Road closure comes into effect	<input type="checkbox"/>	<input type="checkbox"/>