

LA Checklist for Production Risk Assessment

Name of child:
Name of production:
Number of children/adults taking part in scenes Children: Adults:
Number of crew and other people on set Crew: Others:

Risk Assessment:

Has production produced a risk assessment	Yes	No	A risk assessment is required
Is there a named Health and Safety person?	Yes	No	If Yes, please state Name and contact details:
Does it include contact information about the child, their role, who will look after them e.g. parents/chaperone	Yes	No	This must be included, with consideration given to social distancing
Are there written guidelines for children / adults on set?	Yes	No	Please give details on how adults are briefed about expectations for working safely.

On Production:

Is there access to PPE? (This must be available/included)	Yes	No
Are checks made re illness on day of production?	Yes	No
It is essential that the above checks, relating to illness are made on the day of production. Have you spoken with the parent about not attending if the child or someone in the household is unwell / isolating?	Yes	No

Look through the list below. Please check and consider hygiene arrangements, PPE equipment, number of adults doing the following functions and think about if the child do these functions themselves.

Hand washing facilities: Make Up:
Costume: (is it stored/quarantined before use given to family before arrival on set?) Mics: (can they put it on themselves?)
Props: (are they cleaned regularly?) Number on set: (social distancing)
Green rooms/dressing rooms: Catering: (food / drink / utensils)
Procedures for track and trace during and after production: Toilets and showers:

How will production deal with an LA inspection?	
Is this in RA?	

Breaks:

Are breaks built into any staggered arrangements? Breaks are still required as per legislation.	Yes	No
Are hours built into any staged arrangements? Hours are still as per legislation.	Yes	No