

# Presentation Feedback Worksheet

Presenter: \_\_\_\_\_ Date of this presentation: \_\_\_\_\_

Feedback provided by: \_\_\_\_\_

**What area of the performance are you critiquing?** *(Please circle one category):*

1. **Content** including key message, opening/closing, organization of content, clarity of ideas, supportive points, smooth transitions
2. **Vocal delivery** including vocal variation, projection, clarity of speech, pace, emphasis, pausing, breathing
3. **Body language** including use of hands and supportive gestures, meaningful eye contact, confident posture and stature, purposeful movement, looking at audience (not at slides), facial expressions, congruence
4. **Audience engagement** including creativity, storytelling, visual aids, questions, facilitation, rapport
5. **Personal presentation** including energy, passion for topic, confidence, personal appearance, smile
6. **Other areas:** \_\_\_\_\_

**What did the presenter do well?**

**What could the presenter do differently to make it even better?**

**Overall comments or suggestions:**