



Infrastructure Acceptance Checklist

Planning and Development | Public Works

Project Name: _____

Address: _____

Project #: _____ Date: _____

INFRASTRUCTURE ACCEPTANCE REQUIREMENTS

- Ductbank Established
 - Landscaping/Vegetation Established
 - Permanent Erosion Control Established
 - Stormwater and Drainage Established
 - Streets Established
 - Permanent Street Signage Installed
 - Permanent Traffic Signage Installed
 - Streetlights Installed and Operational
 - Wastewater & Sanitary Sewer Established
 - Water Established
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FINAL ACCEPTANCE

- Punch-list items complete
- Final Plat Recorded
- Final Departmental Walkthrough & Acceptance
 - Engineering Final Acceptance
 - Fire Department Final Acceptance
 - Parks & Recreation Final Acceptance
 - Planning & Development Final Acceptance
 - Public Works Final Acceptance
- Final Record Drawings Received
 - One (1) 22"x34" hard copy
 - Two (2) 11"x17" hard copy as-built drawings
- Final Digital Files
 - CAD (.dwg)
 - GIS (.shp)
 - PDF file set
- All outstanding fees paid
 - Construction Inspection Fees Received
 - Inspection Overtime Fees Received
 - Parkland Dedication Finalized / Fees paid
- Two-Year Maintenance Bonds Received
- Final Acceptance Letter Issued

