

24th National Conference of Practising Company Secretaries

to be held on 16-17 June, 2023 at Visakhapatnam

Hotel Room Booking Form

Hotel Novotel Visakhapatnam Varun Beach

Dr NTR Beach Rd, Krishna Nagar, Maharani Peta, Visakhapatnam, Andhra Pradesh 530002

Contact: Mr. Dharmendra at 7799233376

Note –

1. Please send scanned copy of this form (duly filled & signed) at h7535-re@accor.com
2. On Subject Line of Email, please mention Subject Code: “ICSI 2023 - 24th NCoPCS”

Delegate Registration No.:		OR	Ack. No. & Date of Delegate Fee Paid	
Name of the Guest				
	(Last Name)		(First Name)	
Name of the Accompanying Guest (if any)				
	(Last Name)		(First Name)	
Mobile No.				
E-mail				
Superior Room	<input type="checkbox"/> Singly Occupancy @ Rs. 7499/- per room per night (including Breakfast, Wi-Fi) + 12% GST		<input type="checkbox"/> Double Occupancy @ Rs. 8500/- per room per night (including Breakfast, Wi-Fi) + 18% GST	
(Check in time: 3:00 PM)	Early check in is allowed subject to availability of rooms		Check in Date: _____	
(Check out time: 12:00 Noon)	Late check-out is allowed subject to availability of rooms		Check Out Date: _____	

Payment Instructions: -

Declaration of the Credit Card Holder:

I hereby authorize Hotel Trident to debit my credit card for the above amount in relation to the hotel services outlined

Credit Card _____
Credit Card Number

Type _____
Credit card type (Amex)/Visa/Master/Rupay etc.)

Card Holder's Name _____

Expiry Date _____

Attached herewith is the photocopy of the back and front of my credit card for your reference

Payment Options: -

SIGNATURE OF THE CREDIT CARD HOLDER

- ❖ The above amount is non-refundable & non-transferable. All payments are to be settled by the guest directly to the hotel.
- ❖ Rooms will be subject to availability at the time of receiving the form.
- ❖ Any extras incurred during the stay, will have to paid in full before or at the time of check out
- ❖ In case of twin sharing booking, if the second guest is not available, the guest who has booked the room has to pay the full amount of respective room charges.