



Faculty Vacancy Form

Appendix A July 2017

Log Number: _____

Date: _____ College: _____
 Department: _____ Job Title: _____
 Budget Position Number: _____ NextGen 2CI 2CI Focus: _____

Non-Tenure Track AY New position? Yes Anticipated Semester of Hire: ~~AAA~~ Year: _____
 Tenure Track FY No Opening Date for Applications: _____
 Closing Date for Applications: _____ Open until Filled

Budgeted Salary Range: _____ Or TBD

Activity Percentages (must = 100%)

Funding Source: (must = 100%)

_____ % Teaching
 _____ % Research
 _____ % Service
 _____ % Administrative

_____ % State Funds
 _____ % Sponsored Funding
 _____ % Other

Will position require additional funding (e.g., start-up) from the Office of the Provost?

Yes What percentage/amount?
 No

State critical need for the position and any adverse impacts if it is not filled. Provide additional information as applicable:

- If the requested hire will have job duties departing from the college or departmental norm for the type of position, with respect to teaching load or expectations for research and/or service, describe below.
- If salary is TBD, please include reasoning for that decision.

SIGNATURES (Adobe Digital Signatures acceptable)

_____	_____	_____
Department Chair/Director	Print Name	Date
_____	_____	_____
Assistant/Associate Dean	Print Name	Date
_____	_____	_____
Dean	Print Name	Date
_____	_____	_____
Provost	Print Name	Date