

The information you are asked to provide will allow the City to reasonably evaluate the proposed development for consistency with the current utility master plans. During the evaluation process you may be contacted and asked to provide additional information to aid with finalizing the evaluation. Following the completion of the evaluation you will be provided with a qualified recommendation from staff regarding your request. If this request is a required component of a development application and any utility service will be requested for the development, submittal of this checklist should coincide with the completion of a Master Application Form.

Digital Submission Requirements

Digital Submission

1. All items must be submitted in pdf format (no digital signatures or passwords) unless otherwise noted. Media submitted (flash drive) will not be returned.
2. Label each file on the drive as it appears on the checklist, with all information within the same file.
3. Flash drives must be clearly labeled with the project name.

Application Information

- Master Application
- Completed Utility Evaluation Checklist
- Map showing location, limits of development and other detailed information requirements of this checklist
- Applicable Fees: Utility Evaluation Fee*
- Which Utility Service Evaluation is required? Check all that apply
 - Wastewater
 - Water
 - Modeled Fire Flow (not to be used for sprinkler system design)
- I understand that the proposed development must meet all City, State and Federal requirements.
- I understand that completion of this form and the resulting analysis does not obligate the City to provide sewer/water service, guarantee land use, density or a conceptual land plan, nor does it vest the proposed property.

Detailed Information		
Utility Service Provider:	Liberty Hill (check) <input type="checkbox"/>	Other (please list) _____
Water	<input type="checkbox"/>	_____
Wastewater	<input type="checkbox"/>	_____
Existing parcel acreage: _____		
Williamson County Appraisal District unique parcel identification number(s) for all tracts included within the development _____		
Total acres of development (excluding open space) _____		
Acres of large, contiguous open space _____ (List the acreages independently for multiple separate large open space areas. If unknown at this time, write unknown)		
On the map, identify open space areas that will be considered as not contributing to infiltration/inflow (1/1), if known.		
On the map, identify the proposed connection location into an existing wastewater collection main, if known.		

Residential Development Type	Number of Units	Acres	Density (units/acre)
Single Family			
Multi-family			
Age Restricted			
Other (residential use)			

Please indicate below the number of units anticipated to be require services, by year. If not known at this time, the engineer’s best approximation is appreciated.

# of Units (by phase)	Unit type, (i.e. SF, Duplex, MF)	Year of anticipated connection

Non-Residential Development Type (list all types)	Avg Daily Wastewater Flow (gpm)**	Total Sq. Ft.	Acres

** Required for Non-residential wastewater flows only. Attach sealed engineers' calculations and unit values for the proposed average daily wastewater flow with supporting source(s) of unit values (i.e. TAC for a full day employee)

# of Units (by phase)	Unit type, (i.e. Restaurant, office, medical, school)	Year of anticipated connection

Water	Gallons per minute (gpm)
Maximum Day Flow (domestic use)	
Required Fire Flow Rate	

Additional Information:

If development type is a non-standard type not found within the [City of Liberty Hill LUE Guidance Sheet](#), please describe usage here and attach any supporting materials (i.e. site plan, similar usage utility reports, etc). If any above development types are a combination of development types listed by the LUE Guidance Manual, please list the ratio of the mixed uses here.

Certification of Application Submission

I hereby certify that the above stated information is included with the accompanying submission materials.

_____ Date
 Applicant Signature

Verification of Detailed Information

I hereby confirm that the above detailed information as required by the checklist is complete and accurate to the best of my knowledge. I understand that property City staff review of this application is dependent upon the accuracy of the information provided and that any inaccurate or inadequate information provided by me/my firm/etc. may delay the proper review of this application.

_____ Date
 Engineer Signature

_____ Date
 Print Name

Applicant: _____
 Address: _____
 Email: _____ Phone: _____ Cell Phone: _____

Fee Schedule

			City of Liberty Hill	Steger and Bizzell
<input type="checkbox"/>	Water Evaluation		\$750.00	\$750.00
<input type="checkbox"/>	Sewer Evaluation		\$750.00	\$750.00
Check one or both above		Total		
Payment for the Utility Evaluation requires two checks. One to the City of Liberty Hill and one to Steger and Bizell.				

The review period for Utility Evaluations is 45 days at a minimum. The Utility Evaluations expire 90 days after the date the evaluation was signed.