

The University of Texas at Austin

Student Employee of the Year Nomination Worksheet

This worksheet is designed to assist you with composing your nomination for Student Employee of the Year prior to using the online nomination form, which is time restricted. There are character limits for each of the nomination criteria, so the following fields have been set to prevent data entry beyond the prescribed limits.

Once you have completed your worksheet, you may go the [Student Employee of the Year](#) website during the period nominations are open, copy/paste your entries into the corresponding fields of the online nomination form, and submit the online form.

Job Title and Brief Job Description. (330 character limit)

In the spaces provided below, please provide examples of the nominee's reliability, quality of work, initiative, professionalism and impact. (1200 character limit for each category)

Reliability (1200 character limit):

Quality of Work (1200 character limit):

Initiative (1200 character limit):

Professionalism (1200 character limit):

Impact (1200 character limit):

During the period nominations are open, you may go to the [Student Employee of the Year Award](#) website and copy/paste your worksheet entries into the corresponding fields of the online nomination form.